

CALL TO ORDER The meeting was called to order at 5:30 pm by Robert Sharp, District Board Chair.

PRESENT Robert Sharp, Chair
Jody Veenker, Vice Chair
Mary Mae Kilpatrick, Secretary
Topah Spoonhunter, Treasurer
Jean Turner, Member-at-Large
Kelli Davis MBA, Chief Executive Officer and Chief Operating Officer
Vinay Behl, Interim Chief Financial Officer
Joy Engblade MD, Chief Medical Officer
Allison Partridge RN, MSN, Chief Nursing Officer
Sierra Bourne MD, Chief of Staff
Keith Collins, General Legal Counsel (Jones & Mayer)

OPPORTUNITY FOR PUBLIC COMMENT Mr. Sharp announced that the purpose of public comment is to allow members of the public to address the Board of Directors. Public comments shall be received at the beginning of the meeting and are limited to three (3) minutes per speaker, with a total time limit of thirty (30) minutes being allowed for all public comment unless otherwise modified by the Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time unless arrangements have been made in advance for a large group of speakers to have a spokesperson speak on their behalf. Comments must be kept brief and non-repetitive. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered. Public comments were heard from Heather Edwall.

REQUEST TO ADD TO THE AGENDA, CLOSED SESSION ITEM Legal Counsel, Keith Collins requested that the Board of Directors consider adding one item to the agenda for this meeting, due to the fact that an immediate need to discuss potential actions exists and because this item came to the attention of District Administration following posting of the agenda for this meeting. The request is to place this item on the Closed Session portion of the agenda for this meeting as item 11B and amend the item as follows:

- Conference with legal counsel, existing litigation (pursuant to Gov. Code 54956.9(d)(1)). two cases:
Cassidy v. NIHD & NIHD v. SMHD

It was moved by Jean Turner, seconded by Mary Mae Kilpatrick, and unanimously passed to approve the addition of this agenda item as requested.

NEW BUSINESS

APPROVAL OF THE
AMENDMENT NO. 5 TO
THE NORTHERN INYO
COUNTY LOCAL
HOSPITAL DISTRICT
RETIREMENT PLAN

Isabel Safie with Best Best & Krieger Law, called attention to the proposed Amendment No.5 to the Northern Inyo County Local Hospital District Retirement Plan.

It was moved by Jody Veenker, seconded by Topah Spoonhunter, and unanimously passed to approve the Amendment NO. 5 to the Northern Inyo County Local Hospital District Retirement Plan as presented.

APPROVAL OF THE
FREEZE AMENDMENT
VALIC 457 PLAN

Isabel Safie with Best Best & Krieger Law, called attention to the proposed Freeze Amendment Valic 457 Plan.

It was moved by Ms. Kilpatrick, seconded by Ms. Veenker, and unanimously passed to approve the Freeze Amendment Valic 457 Plan as presented.

APPROVAL OF THE
FREEZE AMENDMENT
LINCOLN 457 PLAN

Isabel Safie with BBK Law called attention to the proposed Freeze Amendment Lincoln 457 Plan.

It was moved by Ms. Turner, seconded by Mr. Spoonhunter, and unanimously passed to approve the Freeze Amendment Lincoln 457 Plan as presented.

NORTHERN INYO
HEALTHCARE
DISTRICT 2021
ANNUAL FINANCIAL
AUDIT REPORT AND
DOCUMENT
PRESENTATION

Chief Executive Officer, Kelli Davis introduced David Showalter with Edie Bailly. Mr. Showalter provided a presentation of the Northern Inyo Healthcare District 2021 Annual Financial Audit Report. No action was taken.

APPROVAL OF
REVENUE BOND
AGREEMENTS
BETWEEN QUINT &
THIMMING, LLP AND
NORTHERN INYO
HEALTHCARE
DISTRICT FOR
REFUNDING REVENUE
BONDS, SERIES 2021A
& TAXABLE REFUND
REVENUE BONDS,
SERIES 2021B; AND
APPROVAL OF
DISTRICT BOARD

Interim Chief Financial Officer, Vinay Behl, and Todd Van Deventure with Piper Sandler called attention to the proposed Agreement between Quint & Thimming, LLP and Northern Inyo Healthcare District for Revenue Bond, Series 2021A & 2021B and clarified questions. Brian Quint with Quint & Thimming, LLP, also called attention to proposed District Board Resolution 21-14. NIHD Compliance Officer, Patty Dickson noted that the District Board Resolution appears on the meeting agenda as District Board Resolution 12-14, instead of District Board Resolution 21-14.

It was moved by Ms. Veenker, seconded by Ms. Turner, and unanimously passed to approve the Agreements between Quint & Thimming, LLP and Northern Inyo Healthcare District for Refunding Revenue Bonds, Series 2021A & Taxable Refund Revenue Bonds 2021B; and Approval of District Board Resolution 21-14 with the correction as requested by Ms.

RESOLUTION 21-14	Dickson.
POLICY AND PROCEDURE APPROVAL, PROCESSING RETURN MAIL	<p>NIHD Admission Services Manager, Tanya Deleo called attention to the revised NIHD Policy and Procedure titled: <i>Processing Return Mail</i>.</p> <p>It was moved by Ms. Kilpatrick, seconded by Ms. Veenker, and unanimously passed to approve the revised NIHD Policy and Procedure title: <i>Processing Return Mail Policy and Procedure</i> as presented.</p>
POLICY AND PROCEDURE APPROVAL, PROCESSING UNITED STATES POSTAL SERVICE MAIL	<p>Admission Services Manager, Tanya Deleo called attention to the revised NIHD Policy and Procedure titled; <i>Processing United States Postal Service Mail</i>.</p> <p>It was moved by Ms. Veenker, seconded by Mr. Spoonhunter, and unanimously passed to approve the revised NIHD Policy and Procedure titled: <i>Processing United States Postal Services Mail policy</i> as presented.</p>
ELECTION OF BOARD OFFICERS FOR CALENDAR YEAR 2022	<p>Mr. Sharp called attention to the appointment of District Board Officers for the 2022 calendar year, and proposed the following slate of officers:</p> <ul style="list-style-type: none">- <i>Chair</i>: Jody Veenker- <i>Vice Chair</i>: Mary Mae Kilpatrick- <i>Secretary</i>: Topah Spoonhunter- <i>Treasurer</i>: Jean Turner- <i>Member at Large</i>: Robert Sharp <p>It was moved by Ms. Turner, seconded by Mr. Spoonhunter, and unanimously passed to approve the slate of officers for the 2022 calendar year as presented.</p>
RECOMMENDATION TO APPOINT A BOARD MEMBER TO THE COMPLIANCE BUSINESS ETHICS COMMITTEE	<p>Ms. Davis requested that this open session item be tabled and discussed at the next Regular Board Meeting.</p> <p>It was moved by Ms. Veenker, seconded by Ms. Turner, and unanimously passed to table open session item <i>3I. Recommendation to Appoint a Board Member to the Compliance Business Ethics Committee</i> as requested by Ms. Davis.</p>
CHIEF OF STAFF REPORT	
MEDICAL STAFF APPOINTMENTS	<p>Chief of Staff Sierra Bourne, MD reported following review and consideration the Medical Executive Committee recommends approval of the following Medical Staff Appointments:</p> <ol style="list-style-type: none">1. <i>Jane Yoon, MD (pediatrics) – Active Staff</i>2. <i>Milan Shah, MD (urology) – Courtesy Staff</i>3. <i>George Chiang, MD (urology) – Courtesy Staff</i>4. <i>Bridget Miranda, NP (urology nurse practitioner) – Advanced</i>

Practice Provider Staff

5. *Bradley Nelson, MD (cardiology) – Telemedicine Staff (Renown)*
6. *Troy Wiedenbeck, MD (cardiology) – Telemedicine Staff (Renown)*

It was moved by Ms. Turner, seconded by Ms. Kilpatrick, and unanimously passed to approve all six (6) Medical Staff Appointments as requested.

REQUEST FOR
ADDITIONAL
PRIVILEGES

Doctor Bourne also reported the Medical Executive Committee recommends approval of the following request for Additional Privileges:

1. *Gary Turner, MD (radiology) – request for PICC line insertion privileges.*

It was moved by Ms. Veenker, seconded by Ms. Turner, and unanimously passed to approve the one (1) request for Additional Privileges as requested.

MEDICAL STAFF
RESIGNATIONS

Doctor Bourne also reported, following review consideration and approval by the appropriate Committees, the Medical Executive Committee recommends approval of the following Medical Staff Resignations:

1. *Anu Agarwal, MD (telecardiology, Renown) – 8/9/2021*
2. *David Nicholson, CRNA (nurse anesthesia) – 9/30/2021*
3. *Richard Seher, MD (telecardiology, Renown) – 8/4/2021*
4. *Sarah Zuger, MD (family medicine) – 12/31/2021*

It was moved by Ms. Veenker, seconded by Mr. Spoonhunter, and unanimously passed to approve all four (4) Medical Staff Resignations as requested.

MEMBERS NOT
SUBMITTING A
REAPPOINTMENT
APPLICATION

Doctor Bourne, provided an update on the following members that will not be submitting reappointment application, with privileges expiring 12/31/2021:

1. *Daniel Davis, MD (orthopedics)*
2. *Kevin Deitel, MD (orthopedics)*
3. *Elizabeth Maslow, MD (infectious disease)*
4. *Wilbur Peralta, MD (internal medicine/hospitalist)*
5. *Louis Rivera, MD (general surgery)*
6. *Richard Seher, MD (telecardiology, Renown)*
7. *Sheila Lezcano, MD (rheumatology)*
8. *Shabnamzehra Bhojani, MD (psychiatry)*
9. *Rajesh Vaid, MD (teleradiology)*

POLICIES AND
PROCEDURES

Doctor Bourne, additionally reported the Medical Executive Committee recommends approval of the following District Wide Policies and Procedures:

1. *Emergency Department Telephone Advice Information*
2. *Blood Alcohol Levels; Law Enforcement - Requested Collection*
3. *Medical Staff Department Policy – Anesthesia*
4. *Medical Staff Department Policy – Surgery*
5. *Non-Physician First Assistant in the Operating Room*
6. *Standardized Procedure – General Policy for the Nurse Practitioner or Certified Nurse Midwife*
7. *Standardized Protocol – General Policy for the Physician Assistant*
8. *Diagnostic Imaging – Radioactive Material Hot Lab Security*

It was moved by Ms. Turner, seconded by Ms. Kilpatrick, and unanimously passed to approve all eight (8) Policies and Procedures as presented.

BIENNIAL REVIEW OF
RADIATION SAFETY
POLICIES

Doctor Bourne reported, following review and consideration, the Medical Executive Committee recommends approval of the following Biennial Review of Radiation Safety Policies:

1. *ALARA Program*
2. *Diagnostic Imaging – Ordering Radioactive Materials*
3. *Diagnostic Imaging – Handling of Radioactive Packages, Non-Nuclear Medicine Personnel*
4. *Dosimetry Program – Occupational Radiation Exposure Monitoring Program*
5. *Radiology Services Pregnant Personnel*
6. *DI CT Radiation Safety Policy*
7. *Diagnostic Imaging – Imaging Equipment Quality Control*
8. *Diagnostic Imaging – Patient Priority*
9. *DI - Venipuncture by Radiologic Technologists*
10. *DI – CT Contrast Administration*
11. *Sonography Ergonomics Policy*

It was moved by Ms. Veenker, seconded by Mr. Spoonhunter, and unanimously passed to approve all eleven (11) Biennial Review of Radiation Safety Policies as presented.

MEDICAL EXECUTIVE
COMMITTEE REPORT

Doctor Bourne provided a report on the Medical Executive Committee meeting and clarified questions.

CONSENT AGENDA

Mr. Sharp called attention to the Consent Agenda for this meeting which contained the following items:

1. *Approval of District Board Resolution 21-13, to continue to allow Board meetings to be held virtually.*
2. *Approval of minutes of the November 17, 2021 Regular Board Meeting*
3. *Financial and Statistical reports as of October 31, 2021*
4. *Approval of Policies and Procedures:*
 - A. *Advance Beneficiary Notice- Non-Clinical Policy and Procedure*
 - B. *Medicare Outpatient Observation Notice- Non-Clinical Policy and Procedure*
 - C. *NIHD Code of Business Ethics and Conduct- Non-Clinical Policy*
 - D. *Language Access Services Policy- Non-Clinical Policy*
 - E. *Language Access Services Program- Non-Clinical Policy*

It was moved by Mr. Spoonhunter, seconded by Ms. Veenker, and unanimously passed to approve all four (4) Consent Agenda items as presented.

BOARD MEMBER
REPORTS ON ITEMS OF
INTEREST

Mr. Sharp additionally asked if any members of the Board of Directors wished to report on any items of interest. No reports were provided.

PUBLIC COMMENTS
ON CLOSED SESSION
ITEMS

Mr. Sharp announced that at this time persons in the audience may speak only on items listed on the closed session portion of this meeting. No public comments were heard.

ADJOURNMENT TO
CLOSED SESSION

At 7:22 pm Mr. Sharp announced the meeting would adjourn to Closed Session for

- A. Conference with legal counsel, anticipated litigation. Significant exposure to litigation (pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9) two cases.
- B. Conference with legal counsel, existing litigation (pursuant to Gov. Code Section 54956.9(d)(1) two cases.
Cassidy v. NIHD & NIHD v. SMHD

Mr. Sharp additionally noted that it was not anticipated that an action would be reported out following the conclusion of Closed Session.

RETURN TO OPEN
SESSION AND REPORT
OF ANY ACTION
TAKEN

At 9:34 pm, the meeting returned to Open Session. Mr. Sharp reported that the Board took no reportable action.

ADJOURNMENT

The meeting adjourned at 9:35 pm.



Robert Sharp, Chair

Attest:



Mary Mae Kilpatrick, Secretary