

CALL TO ORDER The meeting was called to order at 5:30 pm by Jody Veenker, District Board Chair.

PRESENT Jody Veenker, Chair
Mary Mae Kilpatrick, Vice Chair
Topah Spoonhunter, Secretary
Jean Turner, Treasurer
Robert Sharp, Member-at-Large
Kelli Davis MBA, Chief Executive Officer and Chief Operating Officer
Vinay Behl, Interim Chief Financial Officer (via Zoom)
Allison Partridge RN, MSN, Chief Nursing Officer
Keith Collins, General Legal Counsel (Jones & Mayer)

ABSENT Joy Enblade MD, Chief Medical Officer
Sierra Bourne MD, Chief of Staff

OPPORTUNITY FOR
PUBLIC COMMENT Ms. Veenker announced that the purpose of public comment is to allow members of the public to address the Board of Directors. Public comments shall be received at the beginning of the meeting and are limited to three (3) minutes per speaker, with a total time limit of thirty (30) minutes being allowed for all public comment unless otherwise modified by the Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time unless arrangements have been made in advance for a large group of speakers to have a spokesperson speak on their behalf. Comments must be kept brief and non-repetitive. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered. No public comments were heard.

NEW BUSINESS

PRESENTATION BY
STERN SECURITY Chief Executive Officer, Kelli Davis, introduced Peter Nelson, Security Engineer with Stern Security. Mr. Nelson provided a presentation on the finding from the cyber security test conducted at Northern Inyo Healthcare District (NIHD). NIHD Information Technology Director, Bryan Harper clarified question for the Board and explained that cyber-security testing will be conducted on an annual basis to help the District detect cyber vulnerabilities.

PRESENTATION BY
EASTERN SIERRA
CANCER ALLIANCE Ms. Davis introduced Michelle Garcia, Secretary of the Eastern Sierra Cancer Alliance (ESCA). Ms. Garcia introduced Andrea Shallcross, Rosie Graves, Sherry Nostrant, Cheryl Underhill and other Board Members and volunteers of the ESCA. As a group, they provided a presentation of the history, services and resources provided by ESCA. They explained that

NORTHERN INYO
HEALTHCARE DISTRICT
BENEFIT HIGHLIGHTS
PRESENTATION

ESCA also collaborates with Northern Inyo Healthcare District to bring awareness and promote early detection and cancer prevention. Ms. Shallcross also provided current financial information for ESCA.

Alison Murray, Director of Human Resources and Interim Chief Financial Officer, Vinay Behl, provided a presentation about the benefits provided to all NIHD employee and the value of these benefits from a financial perspective. Ms. Murray and Mr. Behl clarified questions for the Board. Public comment was heard from Marcia Male about the District employee pension plan.

APPROVAL OF THE
DISTRICT BOARD
RESOLUTION, 22-05
NONDESIGNATED
PUBLIC HOSPITAL
BRIDGE LOAN PROGRAM

Mr. Behl called attention to the proposed District Board Resolution 22-05, Nondesignated Public Hospital Bridge Loan Program.

It was moved by Jean Turner, seconded by Robert Sharp, and unanimously passed to approve the Board District Resolution 22-05, Nondesignated Public Hospital Bridge Loan Program as presented.

APPROVAL OF THE
REPLACEMENT OF THE
HEATING AND AIR
CONDITIONING UNITS
1967 BUILDING \$80,000.00

Scott Hooker, Director of Facilities called attention to the approval of proposed Replacement of the Heating and Air Conditioning Units 1967 Building for \$80,000.00.

It was moved by Mr. Sharp, seconded by Mary Mae Kilpatrick, and unanimously passed to approve the Replacement of the Heating and Air Conditioning Units 1967 Building for \$80,000.00 as requested.

NORTHERN INYO
HEALTHCARE DISTRICT
2022 COMMUNITY
HEALTH NEEDS
ASSESSMENT CHNA
UPDATE

Ms. Davis, provided an update on the District Community Health Needs Assessment (CHNA) and reported that the company selected to conduct the CHNA for 2022 is QHR. She explained that the first CHNA committee meeting with QHR took place on April 13, 2022. Director Spoonhunter, Director Kilpatrick and few employees from NIHD participated in this meeting.

NORTHERN INYO
HEALTHCARE DISTRICT
RADIOLOGY SERVICES
UPDATE

Ms. Davis provided an update on the current contract for Radiology Services between Northern Inyo Healthcare District (NIHD) and Tahoe Carson Radiology and explained this contract expires in April 2023. NIHD will solicit bids and proposals from interested radiology groups for a new three (3) year contract. A final selection is anticipated in August.

NORTHERN INYO
HEALTHCARE DISTRICT
WORKFORCE HOUSING
UPDATE

Ms. Davis additionally reported that the District is continuing to experience issues in securing local housing for traveling staff and new employees who are moving to the area. A discussion took place about possibly securing housing units for the District at two local places.

NORTHERN INYO
HEALTHCARE DISTRICT
GOVERNANCE
COMMITTEE UPDATE
AND DISCUSSION OF THE
NIHD BOARD OF
DIRECTORS STANDING
COMMITTEE

Ms. Davis provided an update on the recent NIHD Governance Committee meetings that took place earlier in the month. A discussion took place to review and NIHD Board bylaws on current Standing Committees. Keith Collins, legal counsel clarified questions for the Board. The Board requested that Mr. Collins create two versions of the bylaws to propose to the Board for consideration at the next Regular Board Meeting, one that would make all standing committees ad hoc committees and one that would make the standing committee ad hoc committees with only the Governance Committee as a standing committee.

CHIEF OF STAFF REPORT

PROPOSED AMENDMENT
TO MEDICAL STAFF
BYLAWS

On behalf of Chief of Staff, Sierra Bourne, MD, Ms. Davis and Chief Nursing Officer, Allison Partridge called attention to the proposed amendment to the current Northern Inyo Healthcare District Medical Staff bylaws.

It was moved by Mr. Sharp, seconded by Ms. Kilpatrick, and unanimously passed to approve the amendment to the Northern Inyo Healthcare District Medical Staff Bylaws as requested.

POLICIES

Ms. Davis and Ms. Partridge, reported that the Medical Executive Committee recommends approval of the following District-Wide Policies:

1. Naloxone (Narcan) Distribution
2. Stress Echocardiogram
3. Surgery Tissue/Bone Graft "Look Back" Policy
4. Interdisciplinary Team – Clinical Screens Built into the Initial Nursing Assessment
5. Emergency Management Plan

It was moved by Ms. Kilpatrick, seconded by Mr. Sharp, and unanimously passed to approve all five (5) Policies as presented.

MEDICAL EXECUTIVE
COMMITTEE REPORT

Ms. Davis and Ms. Partridge provided a report on the Medical Executive Committee meeting and clarified questions.

CONSENT AGENDA

Ms. Veenker called attention to the Consent Agenda for this meeting which contained the following items:

1. *Approval of District Board Resolution 22-06, to continue to allow Board meetings to be held virtually.*
2. *Approval of minutes of the March 16, 2022 Regular Board Meeting*
3. *Financials and Statistical reports as of February 28, 2022*
4. *Approval of Policies and Procedures*
 - A. *Forms Development and Control Policy*

- B. Nondiscriminatory Policy*
- C. Overtime*
- D. Smoking/Tobacco Policy*
- E. Standby/Callback*
- F. Unusual Occurrence Reporting*
- G. Paid Time Off*
- 5. *Approval of the Northern Inyo Healthcare District Rural Health Clinic- Policies and Procedures & Addendums to the Policies*
 - A. Policies and Procedures*
 - 1. Regulatory Compliance Policy*
 - 2. Formal Corporate or Organization Compliance Plan Policy*
 - 3. Organizational Structure and Ownership*
 - 4. Organizational Chart Policy*
 - 5. Non-Discriminatory Policy*
 - 6. RHC Service Area (Location)*
 - 7. Advertising, Web-Presence and Social Media Representation*
 - 8. Physical Plant Safety: General Policy*
 - 9. Preventive and Required Maintenance*
 - 10. Building Sanitation and Cleanliness*
 - 11. Storage, Handling & Administration of Drugs, Biologicals, and Pharmaceuticals*
 - 12. Blood Bourne Pathogens: Exposure Control (Including Needle Sticks)*
 - 13. Infection Control Policy*
 - 14. Disinfection and Sterilization Policy*
 - 15. Accidental Needle Sticks*
 - 16. Medical Waste Handling and Disposal*
 - 17. Hazardous Materials*
 - 18. Smoke-Free Workplace*
 - 19. Fire Safety, Training and Evacuation*
 - 20. Severe Weather and External Disaster Policy*
 - 21. Communication During Internal or External Situations*
 - 22. Visitor Policy*
 - 23. Animals and Pet Policy*
 - 24. RHC Provision of Services*
 - 25. Medical Management Guidelines*
 - 26. Patient-Provided or 3rd Party Pharmaceuticals*
 - 27. Referral Policy*
 - 28. Transitional Care and Continuity of Care Management*
 - 29. Missed Appointments*
 - 30. Emergency Care and Treatment*
 - 31. Discharging/Dismissing a Patient*
 - 32. After Hours Care*
 - 33. Medical Records Policy*
 - 34. Medical Records Integration Policy*
 - 35. Health Information Technology/IT*

36. *General Employment Policies*
37. *Credentialing and Employment Policy*
38. *COVID-19 Vaccination Policy*
39. *Periodic Performance Evaluation and Clinical Competency*
40. *Program Evaluation Policy*
41. *Quality Assurance and Utilization Review*
42. *Grievance Policy*
43. *Risk Management Policy*
44. *Financial Policies*
- B. *Addendum to the Policies*
 1. *Non-Discriminatory Policy- Policy Addendum: Processes and Procedures*
 2. *Disinfection and Sterilization Policy- Addendum Policy*
 3. *Communication During Internal or External Situations- Addendum Policy*
 4. *Medical Management Guidelines- Policy Addendum: Processes and Procedures*
 5. *Patient-Provided or 3rd Party Pharmaceuticals- Policy Addendum: Processes and Procedures*

It was moved by Mr. Sharp, seconded by Ms. Turner, and unanimously passed to approve all five (5) Consent Agenda items as presented.

BOARD MEMBER
REPORTS ON ITEMS OF
INTEREST

Ms. Veenker additionally asked if any members of the Board of Directors wished to report on any items of interest. Ms. Turner reported that Northern Inyo Healthcare District Board of Directors has scheduled a Special Board Meeting on April 26, 2022 at 6:00 p.m. to host the Pioneer Home Health Care Board of Directors.

ADJOURNMENT

The meeting adjourned at 8:03 pm.



Jody Veenker, Chair

Attest: 

Topah Spoonhunter, Secretary