

August 18 2021 Regular Meeting

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Agenda August 18, 2021 Regular Board Meeting

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AGENDA
NORTHERN INYO HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
August 18, 2021 at 5:30 p.m.

Beginning July 1, 2021, the Board will again meet in person at 2957 Birch Street Bishop, CA 93514 at 5:30 pm. Members of the public will be allowed to attend in person or via zoom. Public comments can be made in person or via zoom:

TO CONNECT VIA ZOOM: (A link is also available on the NIHD Website)
<https://zoom.us/j/213497015?pwd=TDIIWXRuWjE4T1Y2YVFWbnF2aGk5UT09>
Meeting ID: 213 497 015
Password: 608092

PHONE CONNECTION:
888 475 4499 US Toll-free
877 853 5257 US Toll-free
Meeting ID: 213 497 015

1. Call to Order (at 5:30 pm).
2. **Public Comment:** The purpose of public comment is to allow members of the public to address the Board of Directors. Public comments shall be received at the beginning of the meeting and are limited to three (3) minutes per speaker, with a total time limit of thirty (30) minutes for all public comment unless otherwise modified by the Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time unless arrangements have been made in advance for a large group of speakers to have a spokesperson speak on their behalf. Comments must be kept brief and non-repetitive. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered.
3. Adjournment to Closed Session to/for:
 - A. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
Significant exposure to litigation (pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: (three cases)
 - B. Public Employee Performance Evaluation (pursuant to Government Code Section 54957 (b))
title: Interim Chief Executive Officer.

4. Return to Open Session and report of any action taken in Closed Session. (*information item*)
5. New Business:
 - A. ACHD Diversity, Equity and Inclusivity Pilot Program (*Board will consider the appointment of a representative*)
 - B. Northern Inyo Healthcare District Annual Report 2019-2020 (*Board will receive this report*)
 - C. Northern Inyo Healthcare District Chief Executive Officer Job Description with Physical Requirements (*Board will consider the approval of this Job Description*)
 - D. Northern Inyo Healthcare District Interim Chief Executive Officer Employment Contract (*Board will consider the approval of this Employment Contract*)
6. Chief of Staff Report, Sierra Bourne MD:
 - A. Medical Staff Appointments & Privileges (*Board will consider the approval of these Medical Staff Appointments and Privileges*)
 1. Siyavash Fooladian, MD (*anesthesiology*) – appointment to Courtesy Staff
 2. Wanda Lam, MD (*general surgery*) – appointment to Courtesy Staff
 - B. Request for Additional Privileges (*Board will consider the approval of these Additional Privileges*)
 1. Truong Quach, MD (*family medicine/hospitalist*) – request for outpatient Internal Medicine privileges and additional procedural ‘special privileges’.
 - C. Change in Medical Staff Category (*Board will consider approval of changes to Medical Staff Category*)
 1. Jay Harness, MD (*breast surgery*) – request to change staff category from Active Staff to Honorary Staff. Privileges will no longer be active.
 - D. Medical Staff Resignations (*Board will consider approval of these Medical Staff Resignations*)
 1. Charlotte Helvie, MD (*Pediatrics*) - 5/14/2021
 2. Vanessa Blasic, PA-C (*Urology*) - 9/1/2021
 3. Matthew Ercolani, MD (*Urology*) - 9/1/2021
 4. Ali Kasraeian, MD (*Urology*) - 9/1/2021
 5. Jeffrey La Rochelle, MD (*Urology*) - 9/1/2021
 6. Jocelyn Moll, NP (*Urology*) - 9/1/2021
 7. Jason Phillips, MD (*Urology*) - 9/1/2021
 8. Michael Santomauro, MD (*Urology*) - 9/1/2021
 9. Arin Stephens, PA-C (*Urology*) - 9/1/2021
 10. Daniel Su, MD (*Urology*) - 9/1/2021
 - E. Policies and Procedures (*Board will consider approval of these Policies and Procedures*)
 1. *Medical Staff History and Physical (H&P) Policy*
 2. *Medical Records Delinquency Policy*

- F. Updated Privilege Forms (*Board will consider approval of updates to these Privilege Forms*)
 - 1. Anesthesiology
 - 2. Family Medicine
 - 3. Ophthalmology

 - G. Biennial Review of Medical Staff Policies (*Board will consider approval of these Medical Staff Polices*)
 - 1. *Disclosure of Unanticipated Outcome*
 - 2. *Medical Ethics Referrals and Consultations*
 - 3. *Pediatric and Newborn Consultation Requirements*

 - H. Medical Executive Committee Meeting Report (*Board will receive this report*)
-

Consent Agenda

- 7. Pioneer Home Health Quarterly Report (*Board will receive this report*)
 - 8. Eastern Sierra Emergency Physician Quarterly Report (*Board will receive this report*)
 - 9. Compliance Department Quarterly Report (*Board will receive this report*)
 - 10. Approval of minutes of the July 7 2021 special meeting (*Board will consider approval of these minutes*)
 - 11. Approval of minutes of the July 21 2021 regular meeting (*Board will consider approval of these minutes*)
 - 12. Financial and Statistical Report as of June 30, 2021 (*Board will consider accepting this report*)
 - 13. Human Resources Employee Handbook Policies (*Board will consider approving these policies*)
-
- 14. Reports from Board members (*information item*).
 - 15. Adjournment.

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a District Board meeting, please contact administration at (760) 873-2838 at least 48 hours prior to the meeting.

Kelli Davis

From: Marina Servantez <Marina.Servantez@achd.org>
Sent: Friday, July 16, 2021 2:07 PM
To: Marina Servantez
Cc: Amber King; Cathy Martin
Subject: [EXTERNAL MAIL]Thank you for your inclusion in the ACHD DEI Pilot Program

** This message has originated from outside the NIH network and has been tagged as EXTERNAL **

** Use care when opening attachments. Attachments are a common method for delivering malware. Do you know the sender? Were you expecting this attachment? If the message appears suspicious to you in any way, **DO NOT** click on any links or open the attachment(s) and **NEVER FORWARD** any emails that you have questions about.

If you are unsure what to do please Contact the service desk by email or phone service@nih.org or X2835. **

Good afternoon,

Congratulations! Your district has been selected to take part in the ACHD Diversity, Equity and Inclusion (DEI) Pilot Program. This new program aims to bring healthcare districts together to learn about relevant diversity, equity and inclusion topics specific to your districts. In addition, the goal of this program is to create a space of openness and collaboration between the members in your group. ACHD has divided the participating districts into two different groups, which will be led through a few key stages of this program by a subject matter expert.

Your group includes:
Plumas District Hospital
Sequoia Healthcare District
Desert Healthcare District
Northern Inyo Healthcare District
Fallbrook Regional Health District

This group will be led by Pamela Abner, MPA of Abner Consulting Services. Pamela Abner has over fourteen years of experience working with industry leaders to establish best practices, strategic framework and innovative programs to instill diversity, equity and inclusion across business lines. As a certified patient experience professional, a certified unconscious bias educator and an inclusion trainer, Ms. Abner strives to establish inclusive and culturally aware environments based on promoting anti-racist behaviors. Currently, Ms. Abner holds the position of Vice President and Chief Diversity Operations Officer for

Mount Sinai Hospital Groups within the Mount Sinai Health System in New York. We are so excited to have her experience and knowledge in this program, and she will also be presenting for us at the upcoming [Annual Meeting](#).

The program is divided into 3 stages, each of which will include varying district representatives. For the first stage, we ask that only the CEO from each district join us for a collaborative discussion with Pamela to help determine the needs of your districts and the trainings that would be best suited for the group. However, if you have another executive at the district who will be heavily involved in this program, please be sure to let me know and I can reach out to Pamela to ensure we can expand the group. At this time, we would love to get Stage 1 scheduled and are [seeking the CEO's availability on this doodle poll](#). Additionally, please also see below for the overall format of the program.

Stage 1: Assessments and Interaction

- **Roundtable/Assessment with the 5 district CEOs and Pamela Abner (end of July):** [Please Submit your CEO's Availability Here](#)
 - 1 hour. Used to introduce all districts to Pamela and to discuss what you are doing on diversity, equity and inclusion as well as where any needs are.
- **Roundtable/Assessment with the 5 district CEOs and Pamela Abner (end of July/Early August):** [Please Submit your CEO's Availability Here](#)
 - 1 hour. Used to help determine what topics would best be included in trainings for this specific group of individuals and receive CEO feedback on the training options.

Stage 2: Trainings

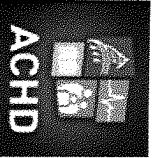
- **Training #1 (mid-August)**
 - 1.5 – 2 hours. Training subject matter based on Pamela Abner's suggested topic based on group assessments. Each district should have around 10 participants, including members from the following groups: executives, staff members, trustees.
- **Training #2 (early September)**
 - 1.5 – 2 hours. Training subject matter based on Pamela Abner's suggested topic based on group assessments. Each district should have around 10 participants, including members from the following groups: executives, staff members, trustees.

Stage 3: Follow-up and Reflection

- **Follow up interactive roundtable with Pamela Abner and ACHD (October)**
 - 1.5 hours. Reflect on what was learned, any key realizations, and get advice on where to start with implementing any changes. This roundtable will be open to participants of the trainings who hope to get more involved with the district's work surrounding DEI.

Thank you so much for your willingness to be involved in this pilot program, and we look forward to receiving your thoughts and feedback on this work. Please do not hesitate to reach out with any questions!

Best,
Marina



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