

November 17 2021 Regular Board Meeting

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AGENDA

NORTHERN INYO HEALTHCARE DISTRICT BOARD OF DIRECTORS REGULAR MEETING

November 17, 2021 at 5:30 p.m.

As of July 1, 2021, the Board is again meeting in person at 2957 Birch Street Bishop, CA 93514. Members of the public will be allowed to attend in person or via zoom. Public comments can be made in person or via zoom:

TO CONNECT VIA ZOOM: *(A link is also available on the NIHD Website)*
<https://zoom.us/j/213497015?pwd=TDIiWXRuWjE4T1Y2YVFWbnF2aGk5UT09>
Meeting ID: 213 497 015
Password: 608092

PHONE CONNECTION:
888 475 4499 US Toll-free
877 853 5257 US Toll-free
Meeting ID: 213 497 015

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1. Call to Order (at 5:30 pm).
 2. **Public Comment:** The purpose of public comment is to allow members of the public to address the Board of Directors. Public comments shall be received at the beginning of the meeting and are limited to three (3) minutes per speaker, with a total time limit of thirty (30) minutes for all public comment unless otherwise modified by the Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time unless arrangements have been made in advance for a large group of speakers to have a spokesperson speak on their behalf. Comments must be kept brief and non-repetitive. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered.
 3. Adjournment to Closed Session to/for:
 - A. Conference with legal counsel, anticipated litigation. Significant exposure to litigation (pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9) one case.

- B. Conference with legal counsel, existing litigation (pursuant to Gov. Code Section 54956.9(d)(1) one case.
- C. Conference with legal counsel, existing litigation (pursuant to Government Code 54956.9(d)(1). One Case: NIHD v. SMHD
- 4. Return to Open Session and report of any action taken (information item).
- 5. New Business:
 - A. Annual Approval of Northern Inyo Healthcare District Employee Pay Scale (*Board will consider the approval of the District's Annual Employee Pay Scale*)
 - B. COVID-19 Prevention Program Plan (CPP) (*Board will receive this information item for review*)
 - C. Approval of District Board Resolution 21-10, adopting a procedure relating to, *Board Member Resignation and Filling of Vacancies (Board will consider the approval of this Procedure and District Board Resolution)*
 - D. Approval of District Board Resolution 21-11, Amending the NIHD bylaws regarding the duties of Board Chair and Vice Chair (*Board will consider the approval of this District Board Resolution*).
 - E. Compliance Department Quarterly Report (*Board will consider the approval of this report*)
- 6. Chief of Staff Report, Sierra Bourne MD:
 - A. Policies/Procedures (*Board will consider the approval of these Policies and Procedures*)
 - 1. Infection Prevention Plan
 - 2. Nursing Qualifications for the RN Trained to Insert Peripherally Inserted Central-Catheters and Midlines
 - 3. Diagnostic Imaging - Premedication for Radiographic Contrast Sensitivity
 - B. Annual Review of Critical Indicators (*Board will consider the approval of this Annual Review of Critical Indicators*)
 - 1. Radiology Critical Indicators
 - C. Medical Executive Committee Meeting Report (*information item*)

Consent Agenda

- 7. Approval of District Board Resolution 21-12, to continue to allow Board meetings to be held virtually (*Board will consider the approval of this District Board Resolution*)

8. Approval of minutes of the October 20, 2021 Regular Board Meeting (*Board will consider the approval of these minutes*)
 9. Approval of the minutes of the November 8, 2021 Special Board Meeting (*Board will consider the approval of these minutes*)
 10. Pioneer Home Health Care Quarterly Report (*Board will consider accepting this report*)
 11. Chief Executive Officer Report (*Board will consider accepting this report*)
 12. Chief Medical Officer Report (*Board will consider accepting this report*)
 13. Chief Nursing Officer Report (*Board will consider accepting this report*)
 14. Financial and Statistical reports as of September 30, 2021 (*Board will consider accepting this report*)
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15. Reports from Board members (*information items*).
16. Adjournment.

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a District Board meeting, please contact administration at (760) 873-2838 at least 48 hours prior to the meeting.



NORTHERN INYO HEALTHCARE DISTRICT PAY SCALES

NIHD JOB TITLE DESCRIPTION	MIN	MAX
340B ANALYST PHARMACY TECH	\$ 24.91	\$ 37.00
340B SPECIALIST	\$ 31.49	\$ 45.86
ACCOUNTS PAYABLE CLERK	\$ 17.28	\$ 23.02
ACCOUNTS RECEIVABLE TECHNICIAN	\$ 17.35	\$ 25.37
ACUTE-SUBACUTE CNA-DEPARTMENT CLERK	\$ 18.51	\$ 24.66
ACUTE-SUBACUTE DEPARTMENT CLERK	\$ 17.28	\$ 23.02
ACUTE-SUBACUTE RN	\$ 39.82	\$ 59.13
ACUTE-SUBACUTE RN CSE	\$ 43.94	\$ 60.59
ADMIN EXECUTIVE ASSISTANT	\$ 25.63	\$ 38.07
ADMINISTRATIVE ASSISTANT	\$ 25.63	\$ 38.07
ADMISSION SERVICES ASSISTANT MANAGER	\$ 27.60	\$ 37.07
ADMISSION SERVICES EMERGENCY REGISTRAR	\$ 19.81	\$ 28.37
ADMISSION SERVICES FLOAT CLERK	\$ 19.21	\$ 26.05
ADMISSION SERVICES INSURANCE VERIFIER	\$ 18.33	\$ 25.23
ADMISSION SERVICES MANAGER	\$ 35.99	\$ 54.69
ADVANCE IMAGING COORDINATOR	\$ 49.08	\$ 71.10
ADVANCED PRACTICE PROVIDER	\$ 56.73	\$ 85.84
ANCILLARY SPECIALIST	\$ 24.91	\$ 37.00
ANCILLARY SPECIALIST TRAINEE	\$ 19.72	\$ 26.21
APPLICATION ADMINISTRATOR DBA	\$ 50.05	\$ 73.97
ASSIST MNGR ACUTE SUBACUTE	\$ 55.13	\$ 83.42
ASSISTANT CONTROLLER	\$ 31.49	\$ 45.86
ASST MANAGER OF ED AND DISASTER PLAN	\$ 55.13	\$ 83.42
ASSISTANT LABORATORY MANAGER	\$ 40.72	\$ 55.94
BIOMEDICAL ENGINEER TECHNICIAN 1	\$ 30.16	\$ 45.03
BOARD CLERK - ADMINISTRATIVE ASSISTANT	\$ 24.91	\$ 37.00
BUSINESS OFFICE COORDINATOR	\$ 24.39	\$ 36.64
BUSINESS OFFICE DATA ENTRY CLERK	\$ 17.28	\$ 23.02
BUSINESS OFFICE MANAGER	\$ 34.98	\$ 53.15
CARDIOPULMONARY COORDINATOR	\$ 27.60	\$ 37.07
CARDIOPULMONARY EKG TREADMILL TECH	\$ 24.81	\$ 31.56
CARDIOPULMONARY MANAGER	\$ 49.08	\$ 71.10
CARE COORDINATOR MANAGER	\$ 57.43	\$ 89.51
CARPENTER	\$ 22.45	\$ 29.18
CASE MANAGER	\$ 45.56	\$ 67.11
CENTRAL REGISTRATION REGISTRAR	\$ 18.33	\$ 25.23
CERTIFIED NURSE MIDWIFE	\$ 58.08	\$ 95.92
CERTIFIED PHARMACY TECHNICIAN	\$ 22.73	\$ 30.73
CHARGE CAPTURE ANALYST	\$ 31.49	\$ 45.86
CHARGE CAPTURE MANAGER	\$ 34.98	\$ 53.15
CHARGE ENTRY SPECIALIST	\$ 19.36	\$ 26.87
CHIEF EXECUTIVE OFFICER	\$ 136.51	\$ 204.89



NORTHERN INYO HEALTHCARE DISTRICT PAY SCALES

CHIEF MEDICAL OFFICER	\$ 138.08	\$ 201.65
CHIEF NURSING OFFICER	\$ 79.73	\$ 122.12
CLINICAL DIETITIAN	\$ 36.00	\$ 49.46
CLINICAL INFORMATICS NURSE SPECIALIST	\$ 45.05	\$ 65.40
CLINICAL INFORMATICS AND SURVEY READINESS RN	\$ 45.05	\$ 65.40
CLINICAL INFORMATICS-QUALITY	\$ 32.39	\$ 46.94
CLINICAL LAB SCIENTIST	\$ 41.90	\$ 57.56
CLINICAL STAFF DIRECTOR RHC NIA	\$ 64.09	\$ 103.82
CNA DEPARTMENT CLERK	\$ 18.51	\$ 24.66
COMPLIANCE ANALYST	\$ 27.68	\$ 37.55
COMPLIANCE CLERK	\$ 18.96	\$ 25.90
COMPLIANCE OFFICER	\$ 57.64	\$ 95.51
COMPUTER SERVICES ANALYST	\$ 30.16	\$ 45.03
CONTROLLER	\$ 52.62	\$ 77.26
COOK	\$ 17.25	\$ 23.29
COORDINATOR DIETARY	\$ 23.70	\$ 35.61
COORDINATOR FRONT OFFICE CLINIC	\$ 24.39	\$ 36.64
COORDINATOR OF CHEMISTRY CLS	\$ 44.14	\$ 64.70
COORDINATOR OF HEMATOLOGY CLS	\$ 44.14	\$ 64.70
COORDINATOR OF IMMUNOLOGY CLS	\$ 44.14	\$ 64.70
COORDINATOR OF LIS	\$ 30.16	\$ 45.03
COORDINATOR OF PHLEBOTOMY	\$ 24.39	\$ 36.64
CREDIT AND BILLING COORDINATOR	\$ 24.39	\$ 36.64
CRNA	\$ 88.36	\$ 120.17
DI CLERK	\$ 18.33	\$ 25.23
DIAGNOSTIC COORDINATOR	\$ 49.08	\$ 71.10
DIETARY ASSISTANT MANAGER	\$ 26.82	\$ 36.03
DIETARY CLERK	\$ 17.78	\$ 23.68
DIGITAL MARKETING SPECIALIST	\$ 26.82	\$ 36.03
DIRECTOR OF DIAGNOSTIC SERVICES	\$ 64.09	\$ 103.82
DIRECTOR OF FACILITIES	\$ 49.09	\$ 75.00
DIRECTOR OF ITS	\$ 57.97	\$ 90.33
DIRECTOR OF PURCHASING	\$ 47.71	\$ 72.88
DIRECTOR OF REHABILITATION	\$ 57.97	\$ 90.33
DIRECTOR OF REVENUE CYCLE	\$ 55.44	\$ 88.12
DON PERIOPERATIVE SERVICES	\$ 64.09	\$ 103.82
DON QUALITY AND INFECTION PREVENTION	\$ 64.09	\$ 103.82
ED CLINICAL STAFF EDUCATOR	\$ 43.94	\$ 60.59
ED DEPT TECH CLERK	\$ 17.28	\$ 23.02
ED RN	\$ 39.82	\$ 59.13
ED TECH DEPT CLERK CNA EMT	\$ 17.78	\$ 23.68
EMPLOYEE HEALTH INFECT PREV SPEC	\$ 40.89	\$ 61.61
ENTERPRISE APPLICATION ANALYST	\$ 31.49	\$ 45.86



NORTHERN INYO HEALTHCARE DISTRICT PAY SCALES

ENVIRONMENTAL SERVICES ATTENDANT	\$ 16.50	\$ 21.42
ENVIRONMENTAL SERVICES COORDINATOR	\$ 23.70	\$ 35.61
ES-LAUNDRY ASSISTANT MANAGER	\$ 26.82	\$ 36.03
EVS FLOOR TECHNICIAN	\$ 18.13	\$ 24.04
EVS JOSEPH HOUSE	\$ 16.50	\$ 21.42
FINANCIAL BUDGET ANALYST	\$ 31.49	\$ 45.86
FOOD SERVICE WORKER	\$ 16.50	\$ 21.42
FOUNDATION ED GRANT WRITER	\$ 46.70	\$ 64.63
HEALTHCARE INTERPRETER	\$ 21.50	\$ 29.59
HIM CODING COORDINATOR	\$ 36.63	\$ 44.03
HIM COORDINATOR	\$ 24.39	\$ 36.64
HISTOTECHNICIAN	\$ 35.58	\$ 41.53
HOUSE SUPERVISOR	\$ 48.61	\$ 71.43
HR ANALYST-LABOR RELATIONS SPECIALIST	\$ 31.49	\$ 45.86
HR CLERK	\$ 18.96	\$ 25.90
HR DIRECTOR	\$ 64.09	\$ 103.82
HR GENERALIST- BENEFIT SPECIALIST	\$ 31.49	\$ 45.86
HR MANAGER	\$ 51.14	\$ 75.09
HR RECRUITER	\$ 31.49	\$ 45.86
ICU LVN MONITOR TECH CERTIFIED	\$ 24.59	\$ 33.67
ICU REGISTERED NURSE	\$ 39.82	\$ 59.13
ICU RN-CSE	\$ 43.94	\$ 60.59
INFECTION PREVENTIONIST	\$ 40.89	\$ 61.61
INTERNAL MEDICINE COORDINATOR	\$ 24.39	\$ 36.64
INTERNAL MEDICINE LVN	\$ 24.59	\$ 33.67
INTERNAL MEDICINE REG CLERK	\$ 17.28	\$ 23.02
INTERNAL MEDICINE RN-CLINIC CSE	\$ 43.94	\$ 60.59
ITS COORDINATOR	\$ 40.89	\$ 61.61
ITS SYSTEM ADMINISTRATOR	\$ 38.22	\$ 52.78
JR. NETWORK SYSTEMS ANALYST	\$ 30.16	\$ 45.03
LAB ASST I	\$ 20.30	\$ 26.97
LAB ASST II	\$ 22.12	\$ 30.45
LAB ASST III	\$ 24.39	\$ 36.64
LAB ASST IV	\$ 29.44	\$ 39.45
LAB ASST POINT OF CARE INFORMATICS COORD	\$ 30.16	\$ 45.03
LANGUAGE ACCESS SERVICES MANAGER	\$ 34.98	\$ 53.15
LAUNDRY WORKER	\$ 16.50	\$ 21.42
LICENSED CLINICAL SOCIAL WORKER	\$ 41.70	\$ 58.26
MAINT ENGINEERING OFFICE ASST	\$ 19.21	\$ 26.05
MAINT WORKER SKILLED	\$ 20.04	\$ 28.71
MAINTENANCE COORDINATOR	\$ 24.39	\$ 36.64
MAINTENANCE MANAGER	\$ 35.99	\$ 54.69
MANAGER MED SURG ICU	\$ 57.43	\$ 89.51



NORTHERN INYO HEALTHCARE DISTRICT PAY SCALES

MANAGER OF CLINICAL ENGINEERING	\$ 51.14	\$ 75.09
MANAGER OF ED AND DISASTER PLANNING	\$ 57.43	\$ 89.51
MANAGER OF ENVIRONMENTAL SERVICES	\$ 35.99	\$ 54.69
MANAGER OF HIM	\$ 44.14	\$ 64.70
MANAGER OF MARKETING COMM AND STRATEGY	\$ 35.99	\$ 54.69
MANAGER OF NUTRITIONAL SERVICES	\$ 40.74	\$ 60.87
MANAGER OF PROJECT MANAGEMENT	\$ 51.14	\$ 75.09
MEDICAL ASSISTANT	\$ 17.47	\$ 24.49
MEDICAL RECORDS CLERK	\$ 17.28	\$ 23.02
MEDICAL STAFF DIRECTOR	\$ 47.71	\$ 72.88
MEDICAL STAFF SUPPORT GENERALIST	\$ 24.91	\$ 37.00
MGR OF QUALITY INFORMATICS-SURVEY READI	\$ 57.43	\$ 89.51
NETWORK SYSTEMS ENGINEER	\$ 38.22	\$ 52.78
NIA NURSE PRACTITIONER	\$ 56.73	\$ 85.84
NIA RHC RESOURCE NURSE	\$ 43.94	\$ 60.59
OCCUPATIONAL THERAPIST	\$ 41.70	\$ 58.26
OCCUPATIONAL THERAPIST II	\$ 45.27	\$ 62.71
ONBOARDING SPECIALIST	\$ 31.49	\$ 45.86
OP PACU CSE	\$ 43.94	\$ 60.59
OP PACU MANAGER	\$ 57.43	\$ 89.51
ORTHO CLINIC CLERK	\$ 17.28	\$ 23.02
ORTHOPEDIC CLINIC BACK OFFICE TECHNICIAN	\$ 26.82	\$ 36.03
PACU CLERK	\$ 17.99	\$ 23.97
PACU RN	\$ 39.82	\$ 59.13
PAT ACCT REP ANALYST	\$ 19.36	\$ 26.87
PATIENT NAVIGATOR	\$ 32.39	\$ 46.94
PAYROLL SPECIALIST	\$ 32.41	\$ 47.19
PBX INPATIENT REGISTRAR	\$ 18.33	\$ 25.23
PED CLINIC CLERK	\$ 17.28	\$ 23.02
PEDIATRIC CLINIC MEDICAL ASSISTANT	\$ 17.47	\$ 24.49
PEDIATRIC CLINIC NURSE PRACTITIONER	\$ 56.73	\$ 85.84
PEDIATRIC CLINIC REGISTRATION CLERK	\$ 17.28	\$ 23.02
PEDIATRIC COORDINATOR	\$ 26.82	\$ 36.03
PERINATAL LVN CERTIFIED	\$ 24.59	\$ 33.67
PERINATAL RN	\$ 39.82	\$ 59.13
PERINATAL ASSISTANT MANAGER	\$ 55.13	\$ 83.42
PERINATAL CSE RN	\$ 39.82	\$ 59.13
PERINATAL NURSE MANAGER	\$ 57.43	\$ 89.51
PERIOP SERV SNR INVENTORY CNTRL ANALYST	\$ 26.82	\$ 36.03
PERIOPERATIVE CLERK CNA	\$ 18.51	\$ 24.66
PHARMACY DIRECTOR	\$ 73.70	\$ 109.78
PHARMACY-340B COORDINATOR-PHARM INFO	\$ 65.27	\$ 86.66
PHYSICAL THERAPIST	\$ 41.70	\$ 58.26



NORTHERN INYO HEALTHCARE DISTRICT PAY SCALES

PHYSICAL THERAPIST II	\$ 45.27	\$ 62.71
PHYSICAL THERAPIST III	\$ 48.88	\$ 65.68
PHYSICAL THERAPY ASSISTANT	\$ 28.61	\$ 38.33
PHYSICAL THERAPY ASSISTANT II	\$ 30.16	\$ 45.03
POCT COORDINATOR	\$ 44.14	\$ 64.70
PRIMARY CARE PRACTICE MANAGER	\$ 41.92	\$ 62.63
PRIMARY CLINIC ASSISTANT MANAGER	\$ 28.48	\$ 38.64
PROJECT MANAGEMENT SPECIALIST	\$ 39.73	\$ 59.87
PSYCHOTHERAPIST	\$ 41.70	\$ 58.26
PURCHASING BUYER	\$ 19.81	\$ 28.37
PURCHASING CLERK	\$ 17.28	\$ 23.02
QUAL ASSUR AND PERFOR IMPROVEMENT ANALY	\$ 27.68	\$ 37.55
RAD TECH I	\$ 36.00	\$ 49.46
RAD TECH II	\$ 41.16	\$ 57.02
RAD TECH III	\$ 45.27	\$ 62.71
RAD TECH IV	\$ 47.51	\$ 63.83
RAD TECH IV MRSO	\$ 47.51	\$ 63.83
RECOVERY SUPPORT NAVIGATOR	\$ 32.39	\$ 46.94
REHAB SCHEDULER	\$ 18.33	\$ 25.23
REHABILITATION AIDE	\$ 17.28	\$ 23.02
REHABILITATION OFFICE ASSISTANT MANAGER	\$ 27.60	\$ 37.07
RESPIRATORY CARE PRACTITIONER	\$ 35.11	\$ 47.74
REVENUE CYCLE ADMINISTRATIVE COORDINATOR	\$ 24.39	\$ 36.64
RHC ADMINISTRATIVE ASSISTANT	\$ 24.91	\$ 37.00
RHC AUTHORIZATION AND REFERRAL SPECIALIS	\$ 18.56	\$ 28.05
RHC DRIVER	\$ 23.70	\$ 35.61
RHC INS BILLER	\$ 17.35	\$ 25.37
RHC NIA CLINIC RN	\$ 39.82	\$ 59.13
RHC NURSE PRACTITIONER	\$ 56.73	\$ 85.84
RHC PA SAME DAY CARE	\$ 56.73	\$ 85.84
RHC PHYSICIAN ASSISTANT	\$ 56.73	\$ 85.84
RHC REGISTRATION CLERK	\$ 17.28	\$ 23.02
RHC RN	\$ 39.82	\$ 59.13
RHC WOMENS CLINIC CLERK	\$ 17.28	\$ 23.02
RHC WOMENS CLINIC RN	\$ 39.82	\$ 59.13
RHC WOMENS HEALTH LVN	\$ 24.59	\$ 33.67
RNFA	\$ 43.94	\$ 60.59
SCAN FILE CLERK	\$ 17.28	\$ 23.02
SECURITY OFFICER	\$ 45.33	\$ 45.33
SECURITY OFFICER II	\$ 32.07	\$ 32.07
SONOGRAPHER	\$ 41.16	\$ 57.02
SONOGRAPHER II	\$ 45.27	\$ 62.71
SONOGRAPHER III	\$ 47.51	\$ 63.83



NORTHERN INYO HEALTHCARE DISTRICT PAY SCALES

SPECIALTY CARE ASSISTANT MANAGER	\$ 27.60	\$ 37.07
SPECIALTY CARE PRACTICE MANAGER	\$ 35.99	\$ 54.69
SPECIALTY CLINIC RN	\$ 39.82	\$ 59.13
SPEECH LANGUAGE PATHOLOGIST	\$ 41.70	\$ 58.26
SPEECH LANGUAGE PATHOLOGIST II	\$ 45.27	\$ 62.71
STAFF ACCOUNTANT	\$ 29.59	\$ 41.86
STAFF PHARMACIST	\$ 62.92	\$ 82.92
STERILE PROCESSING TECH	\$ 20.02	\$ 26.94
SUPPORT STAFF TALENT POOL	\$ 16.50	\$ 21.42
SURGERY CLINIC CLERK	\$ 17.28	\$ 23.02
SURGERY CLINIC LVN	\$ 24.59	\$ 33.67
SURGERY CLINICAL STAFF EDUCATOR	\$ 43.94	\$ 60.59
SURGERY MANAGER	\$ 57.43	\$ 89.51
SURGERY RN	\$ 39.82	\$ 59.13
SURGERY SUPPLY CHAIN MANAGER	\$ 34.98	\$ 53.15
SURGERY TECH I	\$ 27.60	\$ 37.07
SURGERY TECH II	\$ 31.03	\$ 45.42
SURGERY TECH III	\$ 35.11	\$ 47.74
SURGERY TECH IV	\$ 37.05	\$ 50.90
SYRINGE SERVICE PLANNER-TEMP GRANT FUND	\$ 19.72	\$ 26.21
TELEHEALTH SPECIALIST	\$ 16.98	\$ 23.80
TRANSPORTATION COORDINATOR	\$ 24.39	\$ 36.64

October 27, 2021

Vinay Behl, Chief Financial Officer
Northern Inyo Healthcare District
150 Pioneer Lane
Bishop, CA 93514

Re: Placement Agent Engagement Letter
Refunding Revenue Bonds, Series 2021 (the "Securities")

Dear Mr. Behl:

This letter confirms the agreement (the "Agreement") between Piper & Co. ("Piper Sandler" or "we" or "us") and Northern Inyo Healthcare District (the "Issuer" or "you") as follows:

1. **Engagement.** The Issuer engages Piper Sandler to act as its exclusive representative to assist you on a best efforts basis in placing the proposed private transaction (the "Transaction") of the above-referenced Securities. You acknowledge and agree that Piper's engagement hereunder is not an agreement by Piper Sandler or any of its affiliates to underwrite, place or purchase the Securities or otherwise provide any financing to you. We may decline to participate in the Transaction if we reasonably determine that the Transaction has become impractical or undesirable. We accept this engagement upon the terms and conditions set forth in this agreement.

As currently contemplated, the Transaction will be a placement of the Securities with gross proceeds of approximately \$11,500,000. You may in your discretion postpone, modify, abandon or terminate the Transaction prior to closing. Sale and delivery of the Securities by the Issuer and purchase by the purchasers will occur on the day of closing ("Closing Date").

During the term of our engagement, we will as directed by you and as appropriate to the Transaction, provide the following services:

- (a) consult with you in planning and implementing the Transaction;
assist you in reviewing any transaction materials (the "Transaction Materials") we mutually agree are beneficial or necessary to the consummation of the Transaction;
 - (c) assist you in preparing for due diligence conducted by potential investors;
 - (d) identify potential investors and use our reasonable commercial efforts to assist in arranging sales of the Securities to investors;
 - (e) consult with you in structuring the investment; and
 - (f) assist you in negotiating definitive documentation.
2. **Fees and Expenses.**
 - (a) For our services, you agree to pay us:

[REDACTED]

to be reasonable (it being understood that projections by their nature are inherently uncertain and no assurances are being given that the results reflected in the Projections will be achieved);

- (c) you will make available to us and each purchaser such documents and other information which we and each purchaser reasonably deem (the “Transaction Materials”) appropriate and will provide access to your officers, directors, employees, accountants, counsel and other representatives and will provide each purchaser and us opportunities to ask questions and receive answers from these persons; it being understood that we and each purchaser will rely solely upon such information supplied by you and your representatives without assuming any responsibility for independent investigation or verification thereof;
- (d) you agree to be responsible for the accuracy and completeness of any Transaction Materials to the extent of federal securities laws applicable to the Transaction. You agree to notify us promptly of any material adverse changes, or development that may lead to any material adverse change, in your business, properties, operations, financial condition or prospects and concerning any statement contained in any Transaction Material, or in any other information provided to us, which is not accurate or which is incomplete or misleading in any material respect;
- (e) On the Closing Date, you will deliver or cause to be delivered to the Placement Agent:
 - (1.) The Opinion of Bond Counsel to the Issuer, dated the Closing Date relating to:
 - (i) the validity of the Securities;
 - (ii) exemption from registration and qualification under federal and state securities law; and
 - (iii) the tax-exempt status of the Securities, together with a reliance letter from such counsel, dated the Closing Date and addressed to us and in a form acceptable to us.

4. **Other Matters Relating to Our Engagement** You acknowledge that you have retained us solely to provide the services to you as set forth in this agreement. As placement agent, Piper Sandler may provide advice concerning the structure, timing, terms, and other similar matters concerning the Transaction. You acknowledge and agree that: (i) the primary role of Piper Sandler as a placement agent, is to place securities to investors in an arms-length commercial transaction and that Piper Sandler has financial and other interests that differ from your interests (ii) Piper Sandler

