

CALL TO ORDER                      The meeting was called to order at 5:30 pm by Jody Veenker, District Board Chair.

PRESENT                                Jody Veenker, Chair  
Mary Mae Kilpatrick, Vice Chair  
Topah Spoonhunter, Secretary  
Jean Turner, Treasurer  
Robert Sharp, Member-at-Large  
Kelli Davis MBA, Chief Executive Officer and Chief Operating Officer  
Allison Partridge RN, MSN, Chief Nursing Officer (via zoom)  
Keith Collins, General Legal Counsel (Jones & Mayer)

ABSENT                                 Vinay Behl, Interim Chief Financial Officer

OPPORTUNITY FOR  
PUBLIC COMMENT                      Ms. Veenker announced that the purpose of public comment is to allow members of the public to address the Board of Directors. Public comments shall be received at the beginning of the meeting and are limited to three (3) minutes per speaker, with a total time limit of thirty (30) minutes being allowed for all public comment unless otherwise modified by the Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time unless arrangements have been made in advance for a large group of speakers to have a spokesperson speak on their behalf. Comments must be kept brief and non-repetitive. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered. No public comments were heard.

NEW BUSINESS

NORTHERN INYO  
HEALTHCARE DISTRICT  
(NIHD) 2022 YEARS OF  
SERVICE, HOSPITAL  
WEEK & NURSES WEEK  
CELEBRATION                              Chief Executive Officer, Kelli Davis, introduced Northern Inyo Healthcare District (NIHD) Strategic Communications Specialist, Barbara Laughon. Ms. Laughon provided an overview of the activities that took place during the NIHD Nurses Week and Hospital Week, and presented a brief slide show to highlight these two events. The Board of Directors expressed their appreciation for this report.

NIHD 2022 COMMUNITY  
HEALTH NEEDS  
ASSESSMENT UPDATE                      Ms. Davis introduced Scot Swan, NIHD Digital Marketing Specialist. Mr. Swan reported that NIHD successfully launched the 2022 Community Health Needs Assessment (CHNA) Survey on May 2, 2022 and closing on June 3, 2022. He also provided a brief presentation to explain the different ways the District is encouraging the public to take the survey. Mr. Swan additionally reported that NIHD is working to provide copies of CHNA survey information to local agencies.

NIHD GOVERNANCE  
COMMITTEE UPDATE

Ms. Davis provided an update on the recent Governance Committee meeting that took place in the recent months. She explained that the Governance Committee would like the Board to consider the approval of a few draft documents created by this committee and allow a discussion to take place about upcoming projects and focus areas. She additionally reported that a Special Board Meeting has been scheduled for May 25, 2022 at 6:00 pm, to allow the consideration of these items to take place.

APPROVAL OF THE  
DISTRICT BOARD  
RESOLUTION 22-07,  
AMENDING THE NIHD  
BYLAWS TO CREATE  
CURRENT STANDING  
COMMITTEE AD HOC  
COMMITTEE AND WITH  
ONLY THE  
GOVERNANCE  
COMMITTEE AS A  
STANDING COMMITTEE  
OR, ALTERNATIVELY  
APPROVAL OF DISTRICT  
BOARD RESOLUTION  
22-08, AMENDING THE  
NIHD BYLAWS TO  
CREATE ALL CURRENT  
STANDING COMMITTEE  
AD HOC COMMITTEES

Keith Collins, General Legal Counsel called attention to proposed District Board Resolution 22-07, amending the NIHD Bylaws to create current Standing Committees Ad Hoc Committees with only the Governance Committee as a Standing Committee, or alternatively approve the District Board Resolution 22-08, amending the NIHD Bylaws to create all current Ad Hoc Committees Standing Committees. An open discussion took place to approve one of the two District Board Resolutions. Mr. Collins clarified questions for the Board.

It was moved by Robert Sharp, seconded by Jean Turner, and unanimously passed to table the approval of District Board Resolution 22-07 and District Board Resolution 22-08; the Board will consider the approval of these two items at the Special Board Meeting, May 25, 2022 as requested.

NORTHERN INYO  
HEALTHCARE DISTRICT  
CEO ABSENCE FROM THE  
JULY 20, 2022 BOARD OF  
DIRECTORS MEETING

Ms. Davis, explained that she will be absent from the July 20, 2022 Regular Board of Directors Meeting. She asked that the Board consider approval to appoint another member of the NIHD Executive Team to sit in the place of the CEO for the July Regular Board Meeting or alternatively select another date to hold the July Regular Board Meeting.

It was moved by Mr. Sharp, seconded by Ms. Turner, and unanimously passed to approve for Ms. Davis to appoint another member of the NIHD Executive Team to sit in the place of the CEO for the July 20, 2022 Regular Board meeting as requested.

DISTRICT BOARD  
RESOLUTION 22-09,  
CONSOLIDATION OF  
ELECTION

Ms. Davis called attention to proposed District Board Resolution 22-09, which would allow the NIHD Board of Directors November Election to be combined with the November 8, 2022 General Election.

It was moved by Ms. Turner, seconded by Mary Mae Kilpatrick, and unanimously passed to approve District Board Resolution 22-09 as presented.

CHIEF OF STAFF REPORT

MEDICAL STAFF  
APPOINTMENTS

Chief of Staff, Sierra Bourne, MD reported, following review and consideration, the Medical Executive Committee recommends approval of

the following Medical Staff Appointments:

1. *Paul Kim, MD (anesthesiology) – Active Staff*
2. *Carolyn Saba, MD (anesthesiology) – Courtesy Staff*
3. *Leena Sumitra, MD (psychiatry) – Telemedicine Staff*

It was moved by Ms. Turner, seconded by Topah Spoonhunter, and unanimously passed to approve all three (3) Medical Staff Appointments as requested.

CHANGES IN MEDICAL  
STAFF CATEGORY

Doctor Bourne reported, following review, consideration and approval by the appropriate Committees, the Medical Executive Committee recommends approval of the following Changes in Medical Staff Category:

1. *Farres Ahmed, MD (radiology) – requested to be changed from Courtesy Staff to Active Staff*

It was moved by Ms. Kilpatrick, seconded by Ms. Turner, and unanimously passed to approve the one (1) Change in Medical Staff Category as requested.

MEDICAL STAFF  
PRIVILEGE FORM

Doctor Bourne, additionally reported the Medical Executive Committee recommends approval of the following Medical Staff Privilege Form:

1. *Cardiovascular Disease*

It was moved by Mr. Spoonhunter, seconded by Mr. Sharp, and unanimously passed to approve the one (1) Medical Staff Privilege Form as requested.

MEDICAL STAFF  
RESIGNATIONS

Doctor Bourne, reported the Medical Executive Committee recommends approval of the following Medical Staff Resignations:

1. *Edmund Pillsbury, MD (radiology) – effective 2/23/22 – in good standing*
2. *Matthew Wise, MD (obstetrics & gynecology) – effective 2/24/22 – in good standing*
3. *Felix Karp, MD (hospitalist) – effective 4/12/22 – in good standing*

It was moved by Ms. Turner, seconded by Mr. Spoonhunter, and unanimously passed to approve all three (3) Medical Staff Resignations as requested.

POLICIES

Doctor Bourne, reported the Medical Executive Committee recommends approval of the following District-Wide Policies:

1. *Access to Medications in the Absence of the Pharmacist*
2. *Barcode Medication Administration*
3. *Cardiac Arrest in the OR*
4. *Cleaning and Care of Surgical Instruments*
5. *Diet Texture Ordering*
6. *Focused and Ongoing Professional Practice Evaluation*
7. *High Alert Medications: Preparation, Dispensing, Storage*
8. *Laser Safety*
9. *Medical Staff Professional Conduct Policy*
10. *Quality Assurance and Performance Improvement Plan*
11. *Safe Patient Handling – Minimal Lift Program*
12. *Sentinel Event/Serious Harm Reporting and Prevention*
13. *Single-Dose vs. Multi-Dose Vial Policy*
14. *Surgeries Requiring An Assistant*

It was moved by Ms. Kilpatrick, seconded by Mr. Sharp, and unanimously passed to approve all fourteen (14) Policies as presented.

MEDICAL EXECUTIVE  
COMMITTEE REPORT

Doctor Bourne provided a report on the Medical Executive Committee meeting and clarified questions. Mr. Sharp expressed that he would like the Board to receive an information update about the workflow regarding the NIHD emergency department sexual assault exams.

CONSENT AGENDA

Ms. Veenker called attention to the Consent Agenda for this meeting which contained the following items:

1. *Approval of District Board Resolution 22-10, to continue to allow Board meetings to be held virtually.*
2. *Approval of minutes of the April 20, 2022 Regular Board Meeting*
3. *Approval of minutes of the April 26, 2022 Special Board Meeting*
4. *Chief Executive Officer Report*
5. *Chief Medical Officer Report*
6. *Chief Nursing Officer Report*
7. *Financial and Statistical reports as of March 31, 2022*
8. *Approval of Policies and Procedures*
  - A. *Password Policy*
  - B. *ITS Service Desk Work Order*
  - C. *Licensure of Nursing Personnel*

Ms. Veenker requested that the Board consider removing the April 26, 2022 Special Board Meeting Minutes for some revisions and consider the approval of these minutes at the next Regular Board Meeting.

It was moved by Mr. Sharp, seconded by Mr. Spoonhunter, and unanimously passed to remove the minutes from the April 26, 2022 Special Board Meeting and approve the remaining seven (7) Consent

Agenda items as presented.

BOARD MEMBER  
REPORTS ON ITEMS OF  
INTEREST

Ms. Veenker additionally asked if any members of the Board of Directors wished to report on any items of interest. Ms. Turner reported on the webinar from ACHD regarding the 2022 Legislative highlights. Ms. Kilpatrick reported that she attended the activities and events that took place during NIHD Nurses and Hospital week.

PUBLIC COMMENTS ON  
CLOSED SESSION ITEMS

Ms. Veenker announced that at this time, persons in the audience may speak only on items listed on the Closed Session portion of this meeting. No public comments were heard.

ADJOURNMENT TO  
CLOSED SESSION

At 6:33 pm Ms. Veenker announced the meeting would adjourn to Closed Session to allow the District Board of Directors to:

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: District Legal Counsel, Gov. Code. 54957(b) (1).
- B. Conference with legal counsel, anticipated litigation.  
Significant exposure to litigation (pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9); one case.

RETURN TO OPEN  
SESSION AND REPORT OF  
ANY ACTION TAKEN

At 8:03 pm, the meeting returned to Open Session. Ms. Veenker reported that the Board took no reportable action.

ADJOURNMENT

The meeting adjourned at 8:04 pm.

  
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Jody Veenker, Chair

Attest:

  
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Topah Spoonhunter, Secretary