

CALL TO ORDER The meeting was called to order at 5:33 pm by Jody Veenker, Board Chair.

PRESENT Jody Veenker, Chair
Mary Mae Kilpatrick, Vice Chair
Topah Spoonhunter, Secretary
Jean Turner, Treasurer
Robert Sharp, Member-at-Large (via zoom)
Kelli Davis MBA, Chief Executive Officer and Chief Operating Officer arrived at 6:19 pm.
Allison Partridge RN, MSN, Chief Nursing Officer
Joy Engblade, MD, Chief Medical Officer
Keith Collins, General Legal Counsel (Jones & Mayer)

ABSENT Vinay Behl, Interim Chief Financial Officer

OPPORTUNITY FOR PUBLIC COMMENT Ms. Veenker announced that the purpose of public comment is to allow members of the public to address the Board of Directors. Public comments shall be received at the beginning of the meeting and are limited to three (3) minutes per speaker, with a total time limit of thirty (30) minutes being allowed for all public comment unless otherwise modified by the Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time unless arrangements have been made in advance for a large group of speakers to have a spokesperson speak on their behalf. Comments must be kept brief and non-repetitive. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered. No public comments were heard.

NEW BUSINESS

NORTHERN INYO HEALTHCARE DISTRICT BOARD OF DIRECTORS ORIENTATION PRESENTATION Northern Inyo Healthcare District (NIHD) HR Manager, Marjorie Routt provided an overview of the proposed NIHD Board of Directors Orientation presentation for new Board members. She explained that this presentation was developed during the Onboarding Ad Hoc Committee. The Board expressed appreciation for all the hard work that went into preparing this presentation.

APPROVAL OF POLICY AND PROCEDURE, ONBOARDING AND CONTINUING EDUCATION OF BOARD MEMBER Ms. Routt called attention to proposed NIHD Board Policy and Procedure title: *Onboarding and Continuing Education of Board Member*

It was moved by Mary Mae Kilpatrick, seconded by Topah Spoonhunter, and unanimously passed to approve the NIHD Board Policy and Procedure, titled: *Onboarding and Continuing Education of Board Member* as presented.

APPROVAL OF THE BOARD MEMBER REFERENCE PACKET	<p>Ms. Veenker called attention to the proposed Board Member Reference Packet. Jean Turner and Robert Sharp explained that this packet was also created by the Onboarding Ad Hoc Committee. Erika Hernandez, Administrative Assistant/ Board Clerk clarified questions for the Board.</p> <p>It was moved by Ms. Kilpatrick, seconded by Ms. Turner, and unanimously passed to approve the Board Member Reference Packet as presented.</p>
DISCUSSION OF ELECTRONIC RESOURCES AND TOOLS FOR BOARD OF DIRECTORS	<p>An open discussion took place about the current use of NIHD electronic resources and tools available for Board members. Information Technology Services Director, Bryan Harper clarified questions for the Board. Mr. Harper also reported that an update for Blackberry Works is expected to take place within the next 90-day and help resolve issues with the blackberry access to emails. No action taken.</p>
NORTHERN INYO HEALTHCARE DISTRICT 2022 COMMUNITY HEALTH NEEDS ASSESMENT CHNA UPDATE	<p>Chief Medical Officer, Joy Engblade, MD provided an update and explained the the Community Health Needs Assessment (CHNA) Committee has had a few meetings with QHR to review and discuss the results of the survey. The district identified three focus areas:</p> <ul style="list-style-type: none">- Behavioral Health- Access to Healthcare- Chronic Disease Management <p>She reported that the CHNA Community Stakeholder Action Plan meeting is scheduled for Monday July 25th, this meeting will allow opportunity to work with community partners.</p>
APPROVAL OF THE DISTRICT BOARD RESOLUTION 22-12, APPROPRIATION LIMITS FOR FISCAL YEAR 2022-2023	<p>Interim Controller, Dolores Perez called attention to proposed District Board Resolution 22-12, Appropriation Limits for Fiscal Year 2022-2023.</p> <p>It was moved by Mr. Spoonhunter, seconded by Mr. Sharp, and unanimously passed to approve the District Board Resolution 22-12, Appropriation Limits for Fiscal Year 2022-2023 as presented.</p>
BI-ANNUAL REVIEW AND APPROVAL OF NORTHERN INYO HEALTHCARE DISTRICT CONFLICT OF INTERST CODE	<p>Ms. Veenker called attention to a bi- annual review of the NIHD Conflict of Interest Code, no revisions were made.</p> <p>It was moved by Ms. Kilpatrick, seconded by Ms. Turner, and unanimously passed to approve the NIHD Conflict of Interest Code as presented.</p>
CHIEF OF STAFF REPORT MEDICAL STAFF APPOINTMENTS	<p>Chief of Staff, Sierra Bourne, MD reported, following review and consideration, the Medical Executive Committee recommends approval of the following Medical Staff Appointments:</p> <ol style="list-style-type: none">1. <i>Andre Burnier, MD (emergency medicine) – Courtesy Staff</i>2. <i>Nolan Page, DO (emergency medicine) – Courtesy Staff</i>3. <i>Chelsea Robinson, MD (emergency medicine) – Active Staff</i>

4. *Jad Al Danaf, MD (cardiology, Renown) – Telemedicine Staff*
5. *Alireza Hosseini, MD (endocrinology, Adventist Health) – Telemedicine Staff*

It was moved by Ms. Turner, seconded by Ms. Kilpatrick, and unanimously passed to approve all five (5) Medical Staff Appointments as requested.

MEDICAL STAFF
RESIGNATIONS

Doctor Bourne reported, following review, consideration and approval by the appropriate Committees, the Medical Executive Committee recommends approval of the following Medical Staff Resignations:

1. *James Fair, MD (emergency medicine) – effective 7/1/2022.*
2. *Anna Rudolphi, MD (emergency medicine) – effective 7/1/2022.*

It was moved by Mr. Sharp, seconded by Mr. Spoonhunter, and unanimously passed to approve the two (2) Medical Staff Resignations as requested.

NEW PRIVILEGE FORMS

Doctor Bourne additionally reported the Medical Executive Committee recommends approval of the following New Privileged Forms:

1. *Addiction Medicine*
2. *Medical Oncology*

It was moved by Mr. Sharp, seconded by Mr. Spoonhunter, and unanimously passed to approve the two (2) New Privilege Forms as requested.

POLICIES

Doctor Bourne reported the Medical Executive Committee recommends approval of the following District-Wide Policies:

1. *Capacity Management – Patient Surge*
2. *Organization-Wide Assessment and Reassessment of Patients*
3. *Standardized Procedure - Certified Nurse Midwife*
4. *Cardiac Monitoring*
5. *Insulin Continuous Subcutaneous Infusion Self-Management of the Patient in the Acute Setting*
6. *Medical Clinical Alarm Equipment Safety*
7. *Patient Restraints (Behavioral & Non-Behavioral)*
8. *Rights of Swing Bed Patients*
9. *Scope of Service Swing Bed*
10. *Standards of Care for the Swing Bed Resident*

It was moved by Mr. Sharp, seconded by Ms. Turner, and unanimously passed to approve all ten (10) Policies as presented.

MEDICAL EXECUTIVE
COMMITTEE REPORT

Doctor Bourne provided a report on the Medical Executive Committee meeting and clarified questions.

CONSENT AGENDA

Ms. Veenker called attention to the Consent Agenda for this meeting which contained the following items:

1. *Approval of District Board Resolution 22-13, to continue to allow Board meetings to be held virtually.*
2. *Approval of minutes of the June 15, 2022 Regular Board Meeting*
3. *Chief Executive Officer Report*
4. *Chief Medical Officer Report*
5. *Financial and Statistical report for April 30, 2022 & May 31, 2022*
6. *Approval of Policies and Procedures*
 - A. *Family Member and Relative in The Workplace*
 - B. *Sending Protected Health Information by Fax*
 - C. *Personal Cell Phone/Electronic Communication Device Use by Workforce*
 - D. *Minimum Necessary Access, Use and Disclosure of Protected Health Information (PHI)*
 - E. *Medical Records Requirements of Swing Bed Admission/Discharge*

It was moved by Ms. Turner, seconded by Mr. Sharp, and unanimously passed to approve all six (6) Consent Agenda items as presented.

BOARD MEMBER
REPORTS ON ITEMS OF
INTEREST

Ms. Veenker additionally asked if any members of the Board of Directors wished to report on any items of interest. No reports were provided.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

Ms. Veenker announced that at this time, persons in the audience may speak only on items listed on the Closed Session portion of this meeting. No public comments were heard.

ADJOURNMENT TO
CLOSED SESSION

At 6:28 pm Ms. Veenker announced the meeting would adjourn to Closed Session to allow the District Board of Directors to:

- A. *Conference with legal counsel, significant exposure to litigation. Gov. Code 54956.9(d)(2) (One case)*
- B. *Public Employee Performance Evaluation
Title: District Legal Counsel, Gov. Code. 54957(b) (1).*

RETURN TO OPEN
SESSION AND REPORT OF
ANY ACTION TAKEN

At 7:49 pm, the meeting returned to Open Session. Ms. Veenker reported that the Board took no reportable action.

ADJOURNMENT

The meeting adjourned at 7:50 pm.



Jody Veenker, Chair

Attest:



Topah Spoonhunter, Secretary

