

Prior to call to order, Chair Veenker opened for comment to acknowledge the service of Kelli Davis, Chief Executive Officer (CEO), Topah Spoonhunter, Secretary, and Robert Sharp, Member at Large.

CALL TO ORDER

The meeting was called to order at 5:35 p.m. by Jody Veenker, Northern Inyo Health Care District (NIHD) Board Chair.

PRESENT

Jody Veenker, Chair
Mary Mae Kilpatrick, Vice Chair
Jean Turner, Treasurer
Topah Spoonhunter, Secretary
Kelli Davis MBA, Chief Executive Officer and Chief Operating Officer
Allison Partridge RN, MSN, Chief Nursing Officer
Stephen Del Rossi, Chief Financial Officer

ABSENT

Joy Engblade, MD, Chief Medical Officer
Robert Sharp, Member-at-Large

OPPORTUNITY FOR
PUBLIC COMMENT

Chair Veenker reported that at this time, members of the audience may speak only on items listed on the Notice for this meeting, and speakers will be limited to a maximum of three minutes each. The Board is prohibited from generally discussing or taking action on items not included on the Notice for this meeting. No comments were heard.

BOARD MEMBER
REPORTS ON ITEMS OF
INTEREST

Chair Veenker asked if any members of the Board of Directors wished to report on any items of interest.

Jean Turner, Treasurer, acknowledged that members were able to express their gratitude for departing colleagues prior to the meeting.

Mary Mae Kilpatrick, Vice Chair, acknowledged the Human Resource Department's hard work on the Chief Executive Officer recruitment process.

CHIEF FINANCIAL
OFFICER REPORT

Chief Financial Officer, Stephen Del Rossi opened his report with item a: the introduction of new controller, Andrea Mossman. Mr. DelRossi then discussed item b: CFO Financial presentation, including financial and statistical reports. Mr. DelRossi explained the auditing process and role of the Chief Financial Officer. He highlighted what his team was doing to address financial misstatements and deficiencies. Mr. DelRossi asked if the board had any questions.

A discussion took place between the Board of Directors, CFO DelRossi and CEO Davis.

It was moved by Vice Chair, Mary Mae Kilpatrick, Seconded by Secretary, Topah Spoonhunter, and passed with a 4-0 vote to approve the Chief Financial Officer's Financial Presentation and Report.

AYES: Jean Turner, Topah Spoonhunter, Mary Mae Kilpatrick and Jody Veenker

NOES:

ABSENT: Robert Sharp

EASTERN SIERRA
EMERGENCY PHYSICIAN
QUARTERLY REPORT

Dr. Adam Hawkins introduced himself to the Board of Directors and took a moment to acknowledge the foundation of NIHD is providing quality healthcare. Dr. Hawkin's provided an update on what the Eastern Sierra Emergency Physicians Group has done to successfully recruit providers as well as improve clinical areas of emphasis.

A discussion ensued and the board commended the quality of care from NIHD's physicians.

It was moved by Jean Turner, seconded by Mary Mae Kilpatrick and passed with a 4-0 vote to approve the Eastern Sierra Emergency Physician Quarterly Report.

AYES: Mary Mae Kilpatrick, Jody Veenker, Topah Spoonhunter and Jean Turner

NOES:

ABSENT: Robert Sharp

NEW NIHD FOUNDATION
MEMBER APPROVAL

Northern Inyo Hospital Foundation Executive Director, Greg Bissonette, welcomed Sarah Freundt, who was nominated and approved to join the NIHD foundation in October. Mr. Bissonette requested the Board of Directors approve Ms. Freundt's foundation membership.

It was moved by Mary Mae Kilpatrick, seconded by Jean Turner and passed with a 4-0 vote to approve the new foundation member.

AYES: Jody Veenker, Jean Turner, Mary Mae Kilpatrick and Topah Spoonhunter

NOES:

ABSENT: Robert Sharp

NIHD AND PIONEER
HOME HEALTH CARE
COMPONENT
RELATIONSHIP

CEO, Kelli Davis, brought attention to the relationship between Pioneer Home Health Care (PHHC) and Northern Inyo Healthcare District. Ms. Davis explained that PHHC has proven themselves as sustainable. At the PHHC November 9, 2022 board meeting they recognized their independence; however, the NIHD Board of Directors must take action to disengage from the relationship.

Ms. Davis requested Noel Caughman, District Legal Counsel, provide clarity. A discussion ensued.

The Board of Directors directed staff to draft changes to the board's bylaws and propose a recommendation at the December board meeting.

APPOINTMENT OF THE
CEO SEARCH ADHOC
COMMITTEE

Marjorie Routt, Human Resource Manager, addressed the process of the NIHD CEO search. Ms. Routt has been working with Brandi Simpson, recruiter, to begin the process of searching for a permanent CEO. Ms. Routt proposed the creation of an ADHOC committee to assist with interview, selection and appointment of a permanent CEO.

A discussion took place between board members.

It was moved by Jean Turner, seconded by Topah Spoonhunter and passed with a 4-0 vote to appoint Vice Chair Kilpatrick as the CEO Search ADHOC Committee.

AYES: Topah Spoonhunter, Mary Mae Kilpatrick, Jean Turner and Jody Veenker

NOES:

ABSENT: Robert Sharp

CHIEF OF STAFF REPORT

Dr. Sierra Bourne introduced her Chief of Staff Report via zoom.

POLICIES

Dr. Bourne recommended approval of the following District-Wide policies:

1. *340B Contract Pharmacy Policy and Procedure*
2. *340B Hospital/Outpatient Clinic Administered Drugs Policy and Procedure*
3. *Admission, Documentation, Assessment, Discharge and Transfer of Swing-Bed Patients*
4. *Admission Procedure of Pediatric Patient*
5. *Age Related and Population Specific Care*
6. *Compliance with Information Blocking Rule*
7. *Death and disposition of Body*
8. *De-escalation Team*
9. *Departments That Deliver Nursing Care to Patients*
10. *Diagnostic Imaging – Patient Priority*

11. *Education of Patient and Family*
12. *Evaluation and Assessment of Patients' Nutritional Needs*
13. *Nursing Care Plan*
14. *Patient Safety Attendant or 1:1 Staffing Guidelines*
15. *Recognizing and Reporting Swing Bed Resident Abuse/Neglect*
16. *Standardized Protocol – Physician Assistant in the Operating Room*
17. *Swing Bed Patient Restraints*

It was moved by Jean Turner, seconded by Topah Spoonhunter, Secretary, and passed with a 4-0 vote.

MEDICAL EXECUTIVE
COMMITTEE REPORT

Dr. Bourne provided a report on the Medical Executive Committee meeting and offered to answer any questions.

CONSENT AGENDA

Chair Veenker called attention to the consent agenda.

Vice Chair Kilpatrick brought attention to a correction for the October 19, 2022 meeting minutes.

It was moved by Jean Turner, seconded by Topah Spoonhunter and passed with a 4-0 vote to approve the consent agenda with the proposed amendment.

AYES: Mary Mae Kilpatrick, Topah Spoonhunter, Jody Veenker, Jean Turner

NOES:

ABSENT: Robert Sharp

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

Chair Veenker announced that at this time, persons in the audience may speak only on items listed on the Closed Session portion of this meeting. No public comments were heard.

ADJOURNMENT TO
CLOSED SESSION

At 6:50 p.m. Ms. Veenker announced the meeting would adjourn to Closed Session to allow the District Board of Directors to:

- a. Conference with Labor Negotiators; Employee Organization: AFSCME Council 57 (pursuant to Government Code Section 54957.6)

RETURN TO OPEN
SESSION AND REPORT OF
ANY ACTION TAKEN

At 7:17, the meeting returned to Open Session. Chair Veenker reported the board took no reportable action.

ADJOURNMENT

The meeting adjourned at 7:17 p.m.



Northern Inyo Healthcare District, Chair

Attest:



Northern Inyo Healthcare District, Secretary