

June 15 2022 Regular Board Meeting

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AGENDA

NORTHERN INYO HEALTHCARE DISTRICT BOARD OF DIRECTORS REGULAR MEETING

June 15, 2022 at 5:30 p.m.

Northern Inyo Healthcare District invites you to join this meeting:

TO CONNECT VIA ZOOM: *(A link is also available on the NIHD Website)*
<https://zoom.us/j/213497015?pwd=TDlWXRuWjE4T1Y2YVFWbnF2aGk5UT09>
Meeting ID: 213 497 015
Password: 608092

PHONE CONNECTION:
888 475 4499 US Toll-free
877 853 5257 US Toll-free
Meeting ID: 213 497 015

The Board is again meeting in person at 2957 Birch Street Bishop, CA 93514. Members of the public will be allowed to attend in person or via zoom. Public comments can be made in person or via zoom:

1. Call to Order (at 5:30 pm).
2. **Public Comment:** The purpose of public comment is to allow members of the public to address the Board of Directors. Public comments shall be received at the beginning of the meeting and are limited to three (3) minutes per speaker, with a total time limit of thirty (30) minutes for all public comment unless otherwise modified by the Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time unless arrangements have been made in advance for a large group of speakers to have a spokesperson speak on their behalf. Comments must be kept brief and non-repetitive. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered.
3. New Business:
 - A. Northern Inyo Healthcare District 2022 Community Health Needs Assessment CHNA Update
(Board will receive this update)

- B. Northern Inyo Healthcare District Emergency Department Sexual Assault Response Update
(Board will receive this update)
 - C. Approval of Operating and Capital Budget for Fiscal Year 2022-2023 *(Board will receive this presentation and consider the approval of the Operating and Capital Budget for Fiscal Year 2022-2023)*
4. Chief of Staff Report, Sierra Bourne MD:
- A. Medical Staff Appointments *(Board will consider the approval of these Medical Staff Appointments)*
 - 1. Matt Irons, PA-C *(family practice)* – Advanced Practice Provider Staff
 - 2. Grant Meeker, MD *(anesthesiology)* – Active Staff
 - 3. Jennifer Meeker, MD *(anesthesiology)* – Active Staff
 - B. Changes in Medical Staff Category
The following Medical Staff members were recommended to be changed from Active Staff to Courtesy Staff *(Board will consider the approval of these changes in Medical Staff Category)*
 - 1. J. Daniel Cowan, MD – *anesthesiology*
 - 2. Michael Dillon, MD – *emergency medicine*
 - 3. Daniel Firer, MD – *emergency medicine*
 - 4. Casey Graves, MD – *emergency medicine*
 - 5. Curtis Schweizer, MD – *anesthesiology*
 - 6. Carolyn Tiernan, MD – *emergency medicine*
 - C. Medical Staff Resignations *(Board will consider the approval of these Medical Staff Resignations)*
 - 1. Kinsey Pillsbury, MD *(radiology)* – effective 05/18/22
 - 2. Milan Shah, MD *(urology)* – effective 05/19/22
 - D. Policies *(Board will consider the approval of these Policies)*
 - 1. *COVID-19 Vaccination for NIHD Workforce*
 - 2. *DI - Communication of Mammography Results to the Patient*
 - 3. *DI - MRI Safety Plan*
 - 4. *DI - NM P&P - Area Surveys and Wipe Tests*
 - 5. *DI - NM P&P - Daily Area Surveys*
 - 6. *DI - Reportable/Recordable Events in CT, Fluoroscopy, & Nuclear Medicine*
 - 7. *Diagnostic Imaging - Lead Interpreting Mammographer Responsibilities*
 - 8. *Diagnostic Imaging - Mammography Compliance Requirements*
 - 9. *Diagnostic Imaging - Self-Referral for Breast Screening Exams*
 - 10. *Gait Belt Policy*
 - 11. *Infection Prevention Recommendations for Avian Influenza, Novel Influenza, and Seasonal Flu*
 - 12. *Medical Staff Department Policy – Emergency Medicine*

13. *Mobile Intensive Care Nurse (MICN)*
14. *Nursing Chain of Command in Resolving Patient Care Issues*
15. *Pre- and Post-Operative Anesthesia Visits*
16. *Scope of Anesthesia Practice*
17. *Services for Swing Bed Patients*
18. *Standardized Procedure - Emergency Care for the Nurse Practitioner or Certified Nurse Midwife*
19. *Standardized Protocol - Emergency Care for the Physician Assistant*
20. *Standardized Procedure - Well Child Care Policy for the Nurse Practitioner*
21. *Standardized Protocol - Well Child Care Policy for the Physician Assistant*
22. *Swing Bed Patients Inter-Disciplinary Care Conference*

E. Medical Executive Committee Meeting Report (*Board will receive this report*)

Consent Agenda

5. Approval of District Board Resolution 22-11, to continue to allow Board meetings to be held virtually (*Board will consider the adoption of this District Board Resolution*)
6. Approval of minutes of the April 26, 2022, Special Board Meeting (*Board will consider the approval of these minutes*)
7. Approval of minutes of the May 18, 2022 Regular Board Meeting (*Board will consider the approval of these minutes*)
8. Approval of minutes of the May 25, 2022 Special Board Meeting (*Board will consider the approval of these minutes*)
9. Approval of recently revised Northern Inyo Healthcare District Bylaws (*Board will consider the approval of the entire bylaws in their recently revised format*)
10. Approval of the Northern Inyo Healthcare District Governance Committee Charter (*Board will consider the approval of the NIHD Governance Committee Charter*)

11. Reports from Board members (*Board will provide this information*).

12. Public comments on closed session items.

13. Adjournment to Closed Session to/for:

A. Conference with legal counsel, anticipated litigation. Significant exposure to litigation (pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9) (thirteen cases)

B. Public Employee Performance Evaluation (pursuant to Government Code Section 54957 (b)) Title: Chief Executive Officer

14. Return to open session and report on any actions taken in closed session.

15. Adjournment

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a District Board meeting, please contact administration at (760) 873-2838 at least 48 hours prior to the meeting.

**NORTHERN INYO HEALTHCARE DISTRICT
REPORT TO THE BOARD OF DIRECTORS
FOR INFORMATION**

Date: June 1, 2022


Title: **2022 COMMUNITY HEALTH NEEDS ASSESSMENT (CHNA) UPDATE**

Synopsis: A Community health needs assessments (CHNAs) is an assessments of the wellness needs within a community. As part of the Accountable Care Act (ACA), the federal government began mandating CHNAs to ensure non-profit hospitals were producing community benefits with the costs saved from certain IRS tax exemptions.

Non-profit hospitals must conduct a CHNA every three years and use that assessment to devise an action/intervention plan. Hospitals must also make those documents publicly available, usually on the hospital website.

The Executive Team has selected QHR, as our vendor of choice, to guide us on the path toward a complete Community Health Needs Assessment (CHNA) for 2022. The CHNA process is anticipated to take about 6 months start to finish. The survey completion window ran from May 6th through June 3rd. The Board will receive an update on the number of completed surveys and next steps in the CHNA project.

Prepared by: 
Sara Alves
Administrative Assistant to the CNO

Approved by: 
Kelli Davis
CEO

**NORTHERN INYO HEALTHCARE DISTRICT
REPORT TO THE BOARD OF DIRECTORS
FOR INFORMATION**

Date: JUNE 1, 2022

Title: **NIHD SEXUAL ASSAULT RESPONSE WORKFLOW**

Synopsis: Northern Inyo Healthcare District (NIHD) compassionately recognizes sexual violence can affect many aspects of a survivor's life. To receive care and assistance, victims often must navigate a complex pathway of governmental and community agencies.

NIHD seeks to reduce these hardships and is actively involved in our community based sexual assault response multidisciplinary team meetings to ensure the creation and continued long-term improvements to our area systems, efforts and effectiveness in responding to sexual violence. As an area leader in health care, we remain committed to maximizing effectiveness of available resources and responses in conjunction with supportive relationships between law enforcement, victim services, prosecution and our neighboring hospitals.

While NIHD does not currently perform sexual assault exams, we strive to help survivors through the pathways of community services. The attached workflow serves as a guide to our caregivers when the victim of sexual violence presents to NIHD.

Prepared by: 
Allison Partridge, Chief Nursing Officer

Approved by: 
Kelli Davis, Chief Executive Officer

INYO-SART victim with law Enforcement

INYO SART Law enforcement officer will contact NIH Charge RN to inform them of a ETA for PEP.

INYO LE will call ED clerk and inform them of a SART exam occurring with the provider on call at the specified time. ED Ward clerk will register a "stand alone" encounter in cerner for Women's Health/Specialty clinic

SART provider determines time of exam in Women's Health/Specialty Clinic

SART INYO Law Enforcement officer will get on-call SART provider cell number from MH ED Clerk. INYO LE will call and speak with on-Call SART provider

SART victim with LE will present to Women Health/Specialty building when appt is scheduled.

After 1900-SART Provider/Assist will notify House Sup of SART being completed in Women's.

**NORTHERN INYO HEALTHCARE DISTRICT
RECOMMENDATION TO THE BOARD OF DIRECTORS
FOR ACTION**

Date: June 3, 2022

Title: **FISCAL YEAR 2022/2023 NIHD OPERATING AND CAPITAL BUDGET**

Synopsis: In preparation for the 2022/2023 Fiscal Year beginning July 1, 2022 and commencing June 30, 2023, the NIHD Board of Directors will receive a budget presentation from the Executive Team. This financial presentation will provide a clear overview of the anticipated financial spend for the District in the coming year. The District leadership team feels confident all budgetary planning efforts in recent months, convey the fiscal year primary goals and objectives, and they align with District mission and vision. It is recommended our Board approve the budget as received during the presentation on June 15, 2022, during the scheduled Board Meeting.

Prepared by: 
Sara Alves
Administrative Assistant – to the CNO

Approved by: 
Kelli Davis
CEO



NORTHERN INYO HEALTHCARE DISTRICT

FY 2023 Operating & Capital Budget Presentation

June 8, 2022

