

CALL TO ORDER	The meeting was called to order at 5:30 pm by Mary Mae Kilpatrick, President.
PRESENT	Mary Mae Kilpatrick, President Jean Turner, Vice President Robert Sharp, Secretary M.C. Hubbard, Treasurer Jody Veenker, Member at Large Will Timbers MD, Chief of Staff Kevin S. Flanigan MD, MBA, Chief Executive Officer John Tremble, Chief Financial Officer Tracy Aspel RN, BSN, Chief Nursing Officer
ABSENT	Kelli Davis, MBA, Chief Operating Officer
OPPORTUNITY FOR PUBLIC COMMENT	Ms. Kilpatrick stated at this time persons in the audience may speak on any items not on the agenda for this meeting on any matter within the jurisdiction of the District Board. Speakers will be limited to a maximum of three minutes each, and members of the audience will have an opportunity to address the Board on every item on the agenda. Comments were heard from area resident Jerome Remick, who expressed concerns about several issues involving Northern Inyo Healthcare District (NIHD).
INYO COUNTY FIRST FIVE STRATEGIC PLAN	Inyo County First 5 Director Serena Johnson presented the Inyo County First 5 Strategic Plan for 2019-2024. The Mission of First 5 Inyo is <i>“To build the early childhood systems and supports needed to ensure Inyo County’s young children are healthy, safe, and ready to succeed”</i> .
TRANSESOPHOGEAL PROGRAM AT NIHD	NIHD Emergency Department physician James Fair, MD and NIHD Echocardiographer Terry Tye provided a presentation on a transesophageal echocardiograph program that will be implemented at the District soon. Transesophageal echocardiographs (TEE’s) provide images of the heart that are far superior to chest pictures, and the program is expected to make a lifesaving difference for some area residents.
PHARMACY CONSTRUCTION UPDATE	Louis Varga and Francisco Garcia with Colombo Construction provided an update on the NIHD Pharmacy construction project. The project is progressing well and crews are working 7 days a week, often 12-14 hours per day in an effort to meet a December 2019 construction deadline. If the project is near completion by the December deadline, it is expected that the District will be allowed to keep the Pharmacy open until such time as the project is actually complete.
STRATEGIC PLAN UPDATE	The NIHD Finance and Market Share Committee provided an update on work relating to the Finance and Market Share-related goals of the

District's Strategic Plan. The Committee's presentation included the following:

- An analysis of the reasons area healthcare providers refer patients out to other facilities
- Results from a physician survey regarding overall provider satisfaction with District Radiology; Lab; Surgery; Cardiopulmonary; Rehab; and Language services
- Responses from a physician survey regarding potential new services they would like to see offered at NIHD

PIONEER HOME
HEALTH UPDATE

Pioneer Home Health (PHH) Administrator Pat West provided a report on home health, hospice, and personal care services provided by PHH. Ms. West stated that the partnership between PHH and NIHD has allowed Pioneer Home Health the opportunity to grow and serve a much larger number of residents of this community. She noted that the value of the increased services to area residents has been significant, and that PHH's next strategic goal is to increase staff in order to grow services even further. Ms. West additionally reported that Ruby Allen has been selected to be the next Administrator of Pioneer Home Health, and that Ms. Allen will take over Administrative duties in March of 2020.

NEW BUSINESS

GRIEVANCE
MEDIATION OUTCOME

Chief Executive Officer Kevin S. Flanigan, MD, MBA reported that the resolution of two grievances filed by the American Federation of State and County Municipal Employees (AFSCME) against NIHD is nearing completion. It is possible that an additional reading (or readings) of a statement regarding District staff's right to unionize without retaliation will be scheduled.

INDEPENDENCE
SCHOOL DISTRICT
OCCUPATIONAL
THERAPY SERVICES

Doctor Flanigan additionally reported that NIHD desires to provide Occupational Therapy services for children in the Independence School District, and that the District is working with Independence School Superintendent Rosanne Lampariello Cameron to establish an agreement. Doctor Flanigan additionally stated that the agreement will not be finalized until such time as the Inyo County Local Agency Formation Commission (LAFCO) has approved establishing the service line.

DETERMINATION OF
AD HOC COMMITTEE
TO FILL DISTRICT
ZONE 5 BOARD
VACANCY

Ms. Kilpatrick called attention to determination of a Board of Directors Ad Hoc Committee to address filling the December 31 2019 District Zone 5 Board vacancy. It was moved by M.C. Hubbard, seconded by Jean Turner, and unanimously passed to approve appointing Directors Robert Sharp and Jody Veenker to serve on the Ad Hoc Committee.

PHARMACY
DEPARTMENT POLICY
AND PROCEDURE
APPROVAL

Doctor Flanigan called attention to a proposed District-Wide Pharmacy Policy and Procedure titled *Repackaging and Compounding of Medications*. It was moved by Mr. Sharp, seconded by Ms. Hubbard, and unanimously passed to approve the proposed *Repackaging and Compounding of Medications* Policy and Procedure as presented.

AB 2190 ATTESTATION Doctor Flanigan also called attention to a letter of attestation stating that the District Board of Directors has been informed of the regulations included in Assembly Bill (AB) 2190 relating to building rating requirements mandated for hospitals by the year 2030. Doctor Flanigan noted that the specifics included in AB 2190 are likely to change prior to the 2030 deadline, however the District Board must be informed of the upcoming conformance requirements.

DISCUSSION OF CALIFORNIA LAW AB-5 Chief Financial Officer John Tremble provided information on California Assembly Bill (AB) 5, which limits the use of classifying workers as independent contractors rather than employees. Mr. Tremble stated that the new law will likely affect 4 of the District's current contractors, and that the law will become effective on January 1, 2020. Mr. Tremble additionally stated that he and NIHD Human Resources personnel will meet with the four contractors who may be affected, in an attempt to assess and remedy their specific situations.

OLD BUSINESS

REVISED GENERAL LEGAL COUNSEL REQUEST FOR PROPOSALS Doctor Flanigan called attention to a revised General Counsel Legal Services Request for Proposals (RFP) intended to possibly secure local legal representation for the District, in addition to the District's attorney relationships already in place. Following a review of housekeeping edits needed to the document it was moved by Ms. Veenker, seconded by Ms. Turner, and unanimously passed to approve the revised General Legal Counsel Legal Services RFP with minor edits being made.

STRATEGIC PLANNING UPDATE Doctor Flanigan provided an update on the District's strategic planning direction and its goal of transitioning from a hospital-centric delivery model to a regional healthcare system. The update included a review of the following:

- The District's four strategic initiatives relating to Quality; Patient Experience; Workforce Experience; and Fiscal Health and Market Share
- NIHD's goal is to integrate physical and behavioral healthcare into a single care delivery model
- The District intends to expand its revenue-generating service lines in order to ensure fiscal success

Doctor Flanigan also noted the importance of considering patient flow and workflow in strategic planning going forward.

CHIEF OF STAFF REPORT Chief of Staff William Timbers, MD reported following careful review, consideration, and approval by the appropriate Committees the Medical Executive Committee recommends approval of the following District-wide Policies and Procedures:

POLICY AND PROCEDURE APPROVALS

1. *Admissions, Discharge, Transfer of Patients: Continuum of Care*
2. *Pediatric Ambulatory Blood Pressure Monitoring Policy*
3. *Drug Storage and Inspections of Medication Areas*
4. *Emergency Medications Trays Policy*

5. *Influenza Vaccination Policy*
6. *Pharmacist Intervention for Iron Replacement*
7. *Rehabilitation Services Standard of Care*
8. *Repackaging and Compounding of Medications*
9. *Sharps Injury Protection Plan*
10. *Therapy Evaluation/Inpatients, OPO, and Swing Bed Patients*
11. *Use of Biosimilar Products at Northern Inyo Healthcare District*

It was moved by Mr. Sharp, seconded by Ms. Veenker, and unanimously passed to approve Policies and Procedures 1 through 11 as presented.

**MEDICAL STAFF
APPOINTMENTS AND
PRIVILEGES**

Doctor Timbers also reported the Medical Executive Committee recommends approval of the following Medical Staff appointments and privileges:

1. Kelly T. Brace, DPM (*podiatry*) – Provisional Active Staff
2. Matthew Ercolani, MD (*urology*) – Provisional Consulting Staff
3. Daniel Su, MD (*cardiology*) – Provisional Consulting Staff
4. Vlad Radulescu, MD (*cardiology*) – Telemedicine Staff
5. Felix Karp, MD (*internal medicine*) – Provisional Consulting Staff

It was moved by Ms. Hubbard, seconded by Mr. Sharp, and unanimously passed to approve all 5 appointments and privileging as requested.

**EXTENSION OF
TEMPORARY
PRIVILEGES**

Doctor Timbers additionally requested extension of Temporary Privileges through December 31, 2019 for the following:

1. Joseph BenPerlas, MD (*internal medicine*)
2. Shiva Shabnam, MD (*internal medicine*)

Doctor Timbers also noted that the request for extension of Temporary Privileges for Sumon Syed, MD as been withdrawn. It was moved by Mr. Sharp, seconded by Ms. Turner, and unanimously passed to approve the extension of Temporary Privileges through December 31, 2019 for Doctors BenPerlas and Shabnam as requested.

NEW PRIVILEGES

Doctor Timbers also reported the Medical Executive Committee recommends the granting of new privileges for:

- James Fair, MD (*emergency medicine*) – privileges for the performance of transesophageal echocardiograms (TEE)

It was moved by Ms. Veenker, seconded by Ms. Turner, and unanimously passed to approve the granting of new privileges for James Fair MD as requested.

**MEDICAL STAFF
ADVANCEMENTS**

Doctor Timbers additionally requested approval of the following Medical Staff advancements:

1. Stefan Schunk, MD (*internal medicine*) – advancement from Provisional Active Staff to Active Staff
2. Atashi Mandal, MD (*internal medicine*) – advancement from Provisional Active Staff to Active Staff

It was moved by Ms. Turner, seconded by Ms. Veenker, and unanimously passed to approve both Medical Staff advancements as requested.

MEDICAL STAFF
RESIGNATIONS

Doctor Timbers also requested approval of the following Medical Staff resignations:

1. Jennie Walker, MD (*emergency medicine*) – effective 10/01/19
2. Jessica Paulson, MD (*emergency medicine*) – effective 10/15/19
3. H. Charlie Wolf, MD (*emergency medicine*) – effective 12/31/19
4. Sarkis Kiramijyan, MD (*cardiology*) – effective 12/31/19
5. Gabriel Overholzer, DDS (*dentistry*) – effective 12/31/19

It was moved by Ms. Veenker, seconded by Ms. Turner, and unanimously passed to accept all 5 Medical Staff resignations as requested.

PHYSICIAN
RECRUITMENT
UPDATE

Doctor Timbers additionally noted that the District has recruited 8 to 10 new physicians in the last six months, and the number of incoming doctors exceeds the number of departing physicians. He additionally stated that the use of marketing and physician recruitment via social media will be increasing, and that social media has proven to be effective as well as cost saving in that it eliminates the need to engage the services of a recruiting firm. Doctor Timbers additionally stated that the job description for a Chief Medical Officer (CMO) is still being finalized, and that it will be placed on the agenda for a future Board of Directors meeting.

CONSENT AGENDA

Miss Kilpatrick called attention to the Consent Agenda for this meeting, which contained the following items:

- *Approval of minutes of the October 16 2019 regular meeting*
- *Financial and Statistical reports as of September 2019*
- *Chief Executive Officer Report*
- *Chief Operating Officer Report*
- *Chief Nursing Officer Report*
- *Chief Financial Officer Report*
- *Compliance Department Quarterly Report*
- *Policy and Procedure annual approvals*

It was moved by Mr. Sharp, seconded by Ms. Veenker, and unanimously passed to approve all eight Consent Agenda items as presented, with references to the District Board President being changed to the District Board Chair in all Board of Directors Policies and Procedures.

BOARD MEMBER
REPORTS

Ms. Kilpatrick asked if any members of the Board of Directors wished to report on any items of interest. Director Sharp praised the Halloween celebration organized for District staff, and Director Turner praised a recent Healthy Lifestyles talk on to topic of Sepsis, provided by Stacey Brown, MD. Ms. Hubbard also noted that the first “Walk With A Doc” will take place tomorrow, November 21 at 1:00 pm. No other comments were heard.

ADJOURNMENT TO
CLOSED SESSION

At 7:54 pm Ms. Kilpatrick announced that the meeting would adjourn to Closed Session to allow the District Board of Directors to:

- A. Discuss trade secrets, new programs and services (estimated

- public session date for discussion yet to be determined) (*Health and Safety Code Section 32106*).
- B. Conference with Labor Negotiators; Agency Designated Representative: Irma Moisa; Employee Organization: AFSCME Council 57 (*pursuant to Government Code Section 54957.6*).
 - C. Confer with Legal Counsel regarding threatened litigation, 3 matters pending (*pursuant to Government Code Section 54956.9 d)(2)*).
 - D. Discussion of a real estate negotiation regarding price, 152 Pioneer Lane, Bishop, California, Agency negotiators Kevin S. Flanigan MD, MBA and Pioneer Medical Associates partners (*pursuant to Government Code Section 54956.8*).

RETURN TO OPEN
SESSION AND REPORT
OF ACTION TAKEN

At 9:08 pm the meeting returned to Open Session. Ms. Kilpatrick reported that the Board took no reportable action

ADJOURNMENT

The meeting was adjourned at 9:09 pm.

Mary Mae Kilpatrick, President

Attest:

Robert Sharp, Secretary