

CALL TO ORDER                   The meeting was called to order at 5:30 pm by Mary Mae Kilpatrick, President.

PRESENT                           Mary Mae Kilpatrick, President  
Jean Turner, Vice President  
Robert Sharp, Secretary  
M.C. Hubbard, Member at Large  
Allison Robinson MD, Chief of Staff  
Kevin S. Flanigan MD, MBA, Chief Executive Officer  
Kelli Davis MBA, Chief Operating Officer  
John Tremble, Chief Financial Officer  
Tracy Aspel RN, BSN Chief Nursing Officer

OPPORTUNITY FOR PUBLIC COMMENT                   Ms. Kilpatrick stated at this time persons in the audience may speak on any items not on the agenda for this meeting on any matter within the jurisdiction of the District Board. Speakers will be limited to a maximum of three minutes each, and members of the audience will have an opportunity to address the Board on every item on the agenda. The following persons commented on negotiations between Northern Inyo Healthcare District (NIHD) and the American Federation of State, County, and Municipal Employees (AFSCME) (*in order of appearance*):

- Eva Judson, RN
- Heleen Welvaart, RN
- Julie Carter, RN
- Laurie Archer, RN
- Lauren Ricksecker, RN
- Rhonda Aihara, RN
- Anneke Bishop, RN
- Cynthia McCarthy, RN
- (*a statement submitted by Montana Bazzell, RN was read aloud by Cynthia McCarthy, RN*)
- Andrew Stevens, RN
- Robyn Lee, RN
- Michelle Thomas, RN
- Christine Hanley, RN

ADJOURNMENT TO CLOSED SESSION                   At 6:02 pm Ms. Kilpatrick announced the meeting would adjourn to Closed Session to allow the Board of Directors to:

- Conference with Labor Negotiators; Agency Designated representative: Irma Moisa; Employee Organization: AFSCME Council 57 (*pursuant to Government Code Section 54957.6*).

RETURN TO OPEN SESSION AND REPORT OF ACTION TAKEN                   At 6:50 pm the meeting returned to Open Session. Ms. Kilpatrick reported that the Board took no reportable action.

**CHIEF OPERATING  
OFFICER REPORT**

Chief Operating Officer Kelli Davis, MBA provided a Chief Operating Officer's report which included the following:

**JOINT COMMISSION  
LABORATORY  
ACCREDITATION**

- Updates on all Operations departments within NIHD
- A Joint Commission survey of the NIHD Laboratory Department took place in the month of April, and as a result the Laboratory was granted re-accreditation for the next 3 years
- The Diagnostic Imaging department underwent a CDPH Mammography Inspection and passed that inspection at 100 percent, with zero deficiencies noted
- NIHD Food Services were also recently inspected by the County of Inyo, and the department passed that inspection with flying colors
- NIHD continues to participate with other local agencies as part of the Community Workplace Safety Taskforce
- Safety and Workplace Violence Prevention continue to be areas focus for the Healthcare District

**CHEF NURSING  
OFFICER REPORT**

Chief Nursing Officer Tracy Aspel RN, BSN provided a Nursing Department report which included the following:

- Updates on NIHD Language Services; Case Management; District Education; Perioperative Services; PACU/Outpatient Services; ED & Inpatient Services; ICU and Medical Surgical Services; Perinatal Services; Infection Control; Quality Reporting and Clinical Informatics; and Employee Health
- NIHD has participated with other local agencies in a collaborative meeting on the topic of area homelessness and affordable housing
- Seven NIHD staff members have been certified as dual role interpreters for the District
- The District continues in its efforts to "grow its own" future leaders internally, and to provide further education and training for interested District staff members

**CHIEF FINANCIAL  
OFFICER REPORT**

Chief Financial Officer John Tremble provided a financial report which included the following:

- Progress has been made with the Finance departments' newly implemented computer systems, yet completion of mandated reports and financial statements continues to be a challenge
- Recent growth in accounts receivables and capital expenditures have been offset by the receipt of an Intergovernmental Transfer received from California Health and Wellness
- MediCal billing concerns with the Athena system continue
- Collections processing is going well with the new accounting computer systems
- Cash flows are currently neutral
- There is a nationwide movement underway to address "Surprise Billing" following hospital care, particularly in regard to Emergency Room Care

FINANCIAL AND  
STATISTICAL REPORTS  
AS OF FEBRUARY 28  
2019

Mr. Tremble additionally provided Financial and Statistical reports as of February 28, 2019, which revealed the following:

- Overall the Balance Sheet looks good, with Assets and Liabilities totaling \$146,743,241
- Year-to-Date Total Gross Patient Service Revenue at February 28 2019 is \$100,505,217
- Year-to-date net income as of February 28 is a positive \$78,980.15

Mr. Tremble stated the Finance Department is working hard to meet reporting guidelines relating to the District's General Obligation bonds. It was moved by Ms. Hubbard, seconded by Ms. Turner, and unanimously passed to approve the financial and statistical report as of February 28, 2019 as presented.

CAPITAL BUDGET  
OVERVIEW FOR  
2019/2020

Mr. Tremble also called attention to recommendations for the 2019/2020 Capital Budget, noting capital requests are currently in the process of being vetted for compatibility, resource capacity, OSHPD requirements, and Medical Staff agreement with recommendations. Analysis of projected cash flows indicate an expected 102.7 days of cash on hand at year end, with a projected end-of-year cash balance of \$24,333,700. This projection means that the District could spend \$3,000,000 on capital budget items during the next fiscal year and remain at or above the goal of 90 days of cash and investments on hand. District leadership therefore requests approval of \$3,000,000 in capital expenditures for the upcoming fiscal year. It was moved by Ms. Hubbard, seconded by Ms. Turner, and unanimously passed to approve \$3,000,000 in capital expenditures for the 2019/2020 fiscal year.

COMPLIANCE OFFICER  
QUARTERLY REPORT

Compliance Officer Patty Dickson presented an NIHD quarterly Compliance report as of May 2019. Ms. Dickson's report reviewed:

- Breaches of Protected Health Information (PHI) for the 2019 calendar year
- Report on issues and inquiries received
- Review of audits of access to patient information systems
- Compliance with mandated reporting and California Public Records requests
- NIHD's Compliance Workplan for 2019
- Survey monitoring and responses
- Unusual Occurrence reporting

It was moved by Mr. Sharp, seconded by Ms. Turner, and unanimously passed to approve the Compliance Officer Quarterly report as presented.

DETERMINATION OF  
DATE FOR THE NEXT  
NIHD STRATEGIC  
PLANNING SESSION

Ms. Kilpatrick opened discussion on potential dates for the District's next Strategic Planning Session, with the intent of picking a date convenient for the Board of Directors, the NIHD Medical Staff, and the Chief Officers. It was determined that the next Strategic Session will be scheduled for Saturday August 3 2019, with July 24 2019 being the

backup date in the event that a significant number of participants are unable to attend on August 3.

CONSENT AGENDA

Ms. Kilpatrick then called attention to the Consent Agenda for this meeting, which contained the following items:

- Approval of minutes of the April 17 2019 regular meeting
- Policy and Procedure annual approvals

It was moved by Ms. Hubbard, seconded by Mr. Sharp, and unanimously passed to approve both Consent Agenda items as presented.

BOARD MEMBER  
REPORTS

Ms. Kilpatrick asked if any members of the Board of Directors wished to report on any items of interest. Director Turner commented that she routinely receives compliments, not complaints, about the Healthcare District from her constituents. Director Hubbard expressed kudos regarding the recently held District Appreciation weeks, stating she enjoyed participating in the many events scheduled in appreciation of District staff. Director Kilpatrick also praised the District appreciation weeks, and Director Sharp stated he enjoyed attending the annual Daisy Award presentation which acknowledges excellence in nursing. Director Kilpatrick also thanked District staff for improvements made to the sound system in the NIHD Board room, and noted that the Ad Hoc Committee established to interview potential candidates for the Zone 1 District Board vacancy will be Directors Turner and Sharp.

ADJOURNMENT TO  
CLOSED SESSION

At 9:29 pm Ms. Kilpatrick reported the meeting would adjourn to Closed Session to allow the Board of Directors to:

- A. Discuss trade secrets, new programs and services (estimated public session date for discussion yet to be determined) (*Health and Safety Code Section 32106*).
- B. Conference with Legal Counsel regarding anticipated litigation or significant exposure to litigation (*pursuant to Government Code Section 54956.9(b)*), 1 potential case.
- C. Conduct Public employee performance evaluation, Chief Executive Officer (*pursuant to Government Code Section 54957*).

RETURN TO OPEN  
SESSION AND REPORT  
OF ACTION TAKEN

At 11:52 pm the meeting returned to Open Session. Ms. Kilpatrick reported the Board took no reportable action.

ADJOURNMENT

The meeting was adjourned at 11:52 pm.

  
Mary Mae Kilpatrick, President

Attest:

  
Robert Sharp, Secretary