AGENDA
NORTHERN INYO HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
March 18, 2020 at 5:30 p.m.
2957 Birch Street, Bishop, CA

Northern Inyo Healthcare District invites you to join this Webex meeting:

Link to Join the Meeting:  https://nihd-it.my.webex.com/nihd-it.my/j.php?MTID=m09fb1ff7e2e9e3df6f3f9f55254e3e6
Meeting number (access code):  627 680 945
Meeting password:  fyNrhHX
To Join by Phone:  1-510-338-9438
Access Code:  627 680 945

1. Call to Order (at 5:30 pm).

2. **Public Comment**: At this time, persons in the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board. Members of the audience will have an opportunity to address the Board on every item on the agenda, and speakers are limited to a maximum of three minutes each. The Board is prohibited from generally discussing or taking action on items not included on the agenda.

3. Adjournment to Closed Session to/for (approximately 6pm):
   A. Confer with Legal Counsel regarding threatened litigation, 1 matter pending *(pursuant to Government Code Section 54956.9(d)(2)).*
   B. Conference with Labor Negotiator: Unrepresented Employee, Chief Operating Officer/Interim Chief Executive Officer *(Government Code Section 54957.6)*
   C. Conference with Legal Counsel regarding existing litigation, Inyo County Local Agency Formation Commission and Northern Inyo Healthcare District v. Southern Mono Healthcare District *(pursuant to Government Code Section 54956.9)*.

4. Return to Open Session and report of any action taken in Closed Session.

5. New Business:
   A. Building separation construction project change order funding *(action item).*
   B. Tier One Benefit Policy and Procedure approval *(action item).*
   C. Annual Compliance Program Review for Pioneer Home Health and Hospice of the Owens Valley *(action item).*
D. Approval of appointment of District Compliance Officer to be Corporate Compliance Officer for Pioneer Home Health (action item).

E. Pioneer Home Health update and request for ongoing support (action item).

F. COVID 19 (Coronavirus) update (information item).

G. Oral recommendation regarding proposed changes to salary and/or fringe benefits of Chief Operating Officer/Interim Chief Executive Officer (action item).

H. Approval of the purchase of BBraun Smartpump IV Pump and software licenses as discussed in attached contracts. (action item).

6. Old Business:

A. Governance consultant update (information item).

B. Pioneer Medical Associates Lease (action item).

C. Compliance Department quarterly report (action item).

D. Update on responses to NIHD Legal Services RFP (information item).

E. Approve audit documents, Wipfli Management Representations and Subsequent Events, as submitted by Chief Financial Officer and authorize Chairperson to sign (action item).

7. Reports (information items):

A. RHC Building update

8. Chief of Staff Report, William Timbers, MD:

A. Medical Staff Appointment (action item):

   1. Casey Graves, MD (emergency medicine) – Provisional Active Staff

B. Policy and Procedure approvals (action items):

   1. Cleaning and Disinfecting of Transesophageal Echo (TEE) Probe using Glutaraldehyde Use Station (GUS) Disinfection Soak Station

   2. Misoprostol for Cervical Ripening

   3. Naloxone (Narcan) Distribution

   4. Oxytocin (Pitocin) Administration

C. Annual Approvals (action items):

   1. Critical Indicators

      i. ICU

      ii. Medical Services

      iii. Perinatal

   2. Policies and Procedures
i. Plan to Eliminate or Substantially Reduce Medication-Related Errors

ii. Standardized Procedure – Emergency Care Policy for the Nurse Practitioner or Certified Nurse Midwife

iii. Standardized Protocol – Emergency Care Policy for the Physician Assistant

iv. Standardized Procedure – Medical Screening Examination for Obstetrical Patient

v. Standardized Procedures for Medical Functions by RN in the Emergency Department

3. Radiation Safety Policies

   i. ALARA Program

   ii. DI – Area Monitoring and Controls

   iii. DI – Radiation Protection for the Patient

   iv. DI – Reportable/Recordable Events in CT, Fluoroscopy and Nuclear Medicine

   v. DI – CT Radiation Safety Policy

   vi. DI – Lead Apron/Protective Equipment Policy

   vii. Diagnostic Imaging – C-Arm (Fluoroscope) Radiation Safety

   viii. Diagnostic Imaging – Disposal of Radioactive Sharps

   ix. Diagnostic Imaging – Handling of Radioactive Packages, Non-nuclear medicine personnel

   x. Diagnostic Imaging – Nuclear Medicine New Employee/Annual Orientation

   xi. Diagnostic Imaging – Ordering Radioactive Materials

   xii. Diagnostic Imaging – Radioactive Material hot Lab Security

   xiii. Diagnostic Imaging – Radioactive Material Spills Procedure

   xiv. Diagnostic Imaging – Radioactive Materials Delivery After-hours Policy/Procedure

   xv. Diagnostic Imaging – Radioactive Waste Storage and Disposal

   xvi. Dosimetry Program – Occupational Radiation Exposure Monitoring Program

   xvii. Radiation Policy for Management of Patients with Excessive Exposure

   xviii. Radiation Safety Committee

   xix. Radiology Services Pregnant Personnel

   xx. Responsibilities and Duties of Radiation Safety Committee (RSC)

D. Physician recruitment update (information item).
Consent Agenda (action items)

9. Approval of minutes of the February 13 2020 special meeting
10. Approval of minutes of the February 18 2020 regular meeting
11. Financial and statistical reports as of January 2020
12. Policy and Procedure annual approvals
13. Interim Chief Executive Officer Report
14. Chief Operating Officer Report
15. Chief Nursing Officer Report
16. Chief Financial Officer Report

17. Reports from Board members (information items).
18. Adjournment.

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a District Board meeting, please contact administration at (760) 873-2838 at least 48 hours prior to the meeting.